

**ADMINISTRATION DEPARTMENT**

**JAMES MIELKE, COUNTY ADMINISTRATOR**

**127 East Oak Street, Juneau, Wisconsin, 53039 (920) 386-4251**

**County Project and Issue Update  
Volume 15 March 2016**

**Executive Committee – Preliminary Review of County Board Rules:** The Executive Committee continues to review the County Board Rules with a timeline of presenting recommended changes to the full Board in April. A Rule that is under consideration for modification is Rule Number 30, which relates to purchasing and levels of departmental authority. Discussion regarding potential modification to the Rule has been presented to the Executive and Finance Committees.

The proposed modification would provide for a uniform purchasing authority of \$50,000 for all county departments / offices for budgeted equipment or supplies. Budgeted purchases greater than \$50,000 would require County Board approval. The requested equipment purchases would be shown in the annual county budget (for reference, please review pages 34-36 of the 2015 budget document) in addition to the Five Year Capital Improvement Plan. Non-budgeted purchases would require County Board approval.

At this time Rule 30 language is being drafted for review by both the Executive and Finance Committees. There is also discussion of increasing the threshold of equipment purchases listed on the Capital Improvement Plan from \$25,000 to \$50,000.

**Dodge County Crime Prevention Board:** The Crime Prevention Board, created October 22, 2015 through Resolution 15-46 has met twice, December 18, 2015 and February 26, 2016. Sheriff Dale Schmidt was elected Chair; District Attorney Kurt Klomberg is Board Vice – Chair and County Administrator Mielke is Board Secretary. Other Board members are: Jackie Wolter (representing Presiding Circuit Court Judge Bauer); Greg Vollan (Public Defender); Dave Beal (Representing municipal police chiefs); Tom Kennedy (Mayor – City of Beaver Dam).

The Board is in the process of reviewing by-laws and funding policies and procedures. The Board is following Wisconsin Open Meeting requirements. The next Board meeting is scheduled for 10:30 a.m. Friday April 1, 2016.

**Mid-Wisconsin Federated Library System (MWFLS):** A series of meetings have been scheduled for March through early May involving the Negotiation Team(s) and the MWFLS Merger Committee. The Merger Committee which I am a member, is scheduled to meet March 10<sup>th</sup>, March 24<sup>th</sup>, April 7<sup>th</sup>, April 21<sup>st</sup> and May 5<sup>th</sup>. The meetings are held at the system office, Clinton Street in Horicon.

I anticipate by the conclusion of the May 5<sup>th</sup> meeting, there will be strong sense as to whether the proposed merger of the MWFLS and the Eastern Shores Library System is moving forward or whether there are significant obstacles related to the merger.

**April 19, 2016 County Board Meeting:** As a reminder, the April meeting is a day meeting with **9:00 a.m. Call to Order.**

The preliminary agenda is scheduled to include:

- Sheriff Dale Schmidt is scheduled to present the annual report of the Sheriff's Office.
- The Building Committee is expected to present information and planning efforts related to the deterioration of cast iron pipe – (vent pipe) in the Dodge County Detention Facility.

(over)

# STATE BANK

OF REESEVILLE WATERTOWN

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February 24, 2016

Mr. Jim Mielke, Dodge County Administrator  
Administration Department  
127 East Oak Street  
Juneau, WI 53039

RE: DODGE COUNTY BORROWING PROPOSAL DATED FEBRUARY 12, 2016

Dear Mr. Mielke:

On behalf of our Community Bank I want to thank you for the opportunity to offer a proposal to finance the pending construction project as noted in the above letter. During my tenure with the State Bank I must admit this inquiry is the first of its kind, I remain elated.

The decision to seek financing from banks within the boundaries of our fine county is simply sound judgement and most appropriate which I anticipate will yield favorably for all in Dodge County.

At this time our bank has embarked on a strategic focus to retain liquidity towards our seasonal business customer's needs thus our absence of a financing proposal. I encourage you to contact us in the future should you additional opportunities of county funding be sought.

Please feel free to contact me if you have any questions.

My best regards,



Jerry L. Adams  
President & CEO

CC: Karen Gibson, Dodge County Clerk  
Board of Directors

P.O. Box 99  
203 South Main Street  
Reeseville, WI 53579  
Phone: 920-927-3841  
Fax: 920-927-5300

 [www.StateBankofReeseville.com](http://www.StateBankofReeseville.com) 

P.O. Box 435  
1312 West Main Street  
Watertown, WI 53094  
Phone: 920-262-2464  
Fax: 920-262-2494

*"Working together for the future of Dodge County"*

Dodge  
County  
City  
Leaders  
Consortium  
(Since 2009)

February 23, 2016

Dodge County Clerk Karen Gibson  
Dodge County Chairperson Russel Kottke  
Members of the County Board of Supervisors

**Subject: Resolutions in Support of Collaboration**

The Dodge County City Leaders Consortium (DCCLC) formed in 2009, and actively comprises all City Mayors and Administrators of cities throughout Dodge County is providing the Dodge County Board attached copies of resolutions recently approved by the Common Councils from the cities of Beaver Dam, Fox Lake, Horicon, Juneau, Mayville, Watertown and Waupun. We request that they be read into the record with Board action at the County Board's meeting on **Tuesday, March 15th, 2016**; and further request that Dodge County leaders address, as soon as possible, pursue an ongoing exchange of ideas with interested parties and City officials on topics of mutual interest which would include specifically at this time collaborative meetings and discussion with County officials in a potential share program of any funds from the County's ½% sales tax revenues. These dollars could help in many ways to support things such as infrastructure needs that we all struggle to budget on a local level.

We look forward to the County Board's reply to this correspondence with a meeting that would be a sign as a good-faith effort towards structuring this collaboration process. Your reply can be forwarded to DCCLC facilitator Beaver Dam Mayor Tom Kennedy.

Thank you for the attention!

**Submitted on behalf of the DCCLC:**

**City of Beaver Dam**

Mayor Thomas A. Kennedy & Common Council

**City of Fox Lake**

Mayor Tom Bednarek & Common Council  
City Administrator Gary Rogers

**City of Hartford**

Mayor Joe Dautermann

Page 2  
February 23, 2016  
DCCLC Letter to Dodge Co.

**City of Horicon**  
Mayor Steve Neitzel & Common Council

**City of Juneau**  
Mayor Dan Wegener & Common Council

**City of Mayville**  
Mayor Bob Redeker & Common Council

**City of Watertown**  
Mayor John David & Common Council

**City of Waupun**  
Mayor Kyle Clark & Common Council

Cc: Beaver Dam Council President Alderperson Jon Litscher  
Daily Citizen  
WBEV/WXRO



**CITY OF BEAVER DAM, WISCONSIN**

**RESOLUTION NO. 5-2016**

**A RESOLUTION IN SUPPORT OF THE COLLABORATION BETWEEN THE CITY OF BEAVER DAM AND THE DODGE COUNTY BOARD OF SUPERVISORS RELATIVE TO FUNDS RECEIVED FROM THE COUNTY'S ONE-HALF PERCENT SALES TAX PROGRAM AND OTHER TOPICS OF MUTUAL INTEREST.**

**WHEREAS**, the Dodge County City Leaders Consortium (DCCLC) was formed in 2009 and actively is comprised of all City Mayors and Administrators of cities throughout Dodge County, who are in the process of looking into future new collaborative efforts with the County relative to topics of mutual interest; and

**WHEREAS**, we as community leaders do recognize the responsibility to embark in growing our regional economy by developing the local workforce through attracting and retaining needed business talent and by having collaborative means of investing in our local infrastructure and life quality; and

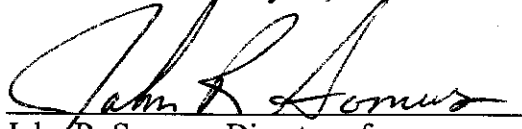
**WHEREAS**, 77.76(3), Wis. Stats., states that the County may retain the amount it receives or it may distribute all or a portion of the amount it receives to the towns, villages, cities, and school districts in the county; and

**WHEREAS**, it is our belief that Dodge County leaders wish to pursue ongoing dialog with interested parties and City officials on all topics of mutual interest.

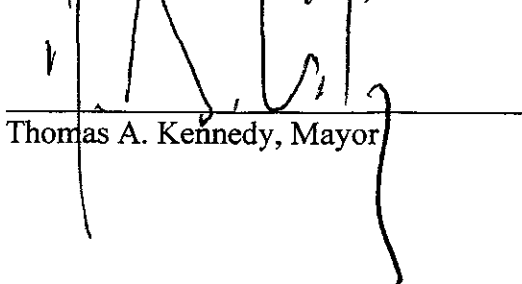
**NOW, THEREFORE, BE IT RESOLVED** that the City of Beaver Dam goes on record in support of collaboration with Dodge County.

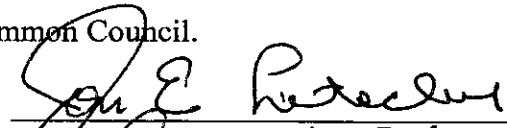
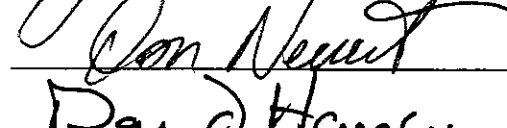
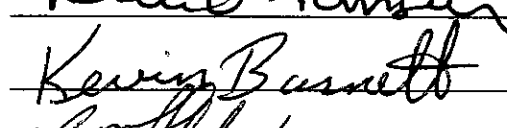
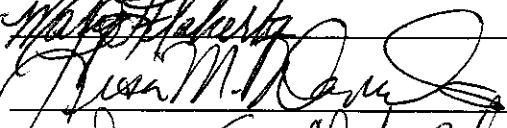
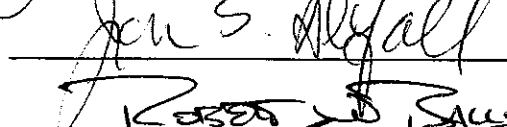


Presented by the members of the Common Council.

**ADOPTED: January 18, 2016**

  
John R. Somers, Director of  
Administration

**APPROVED: January 18, 2016**

  
Thomas A. Kennedy, Mayor


Mary Morgan  
~~Emily~~  
Helen Olsen

**CITY OF FOX LAKE, WISCONSIN**

**RESOLUTION 3-2016**

**A RESOLUTION IN SUPPORT OF THE COLLABORATION BETWEEN THE CITY OF FOX LAKE AND THE DODGE COUNTY BOARD OF SUPERVISORS RELATIVE TO FUNDS RECEIVED FROM THE COUNTY'S ONE-HALF PERCENT SALES TAX PROGRAM AND OTHER TOPICS OF MUTUAL INTEREST.**

**WHEREAS**, the Dodge County City Leaders Consortium (DCCLC) was formed in 2009 and actively is comprised of all City Mayors and Administrators of cities throughout Dodge County, who are in the process of looking into future new collaborative efforts with the County relative to topics of mutual interest; and

**WHEREAS**, we, as community leaders, do recognize the responsibility to embark in growing our regional economy by developing the local workforce through attracting and retaining needed business talent and by having collaborative means of investing in our local infrastructure and life quality; and

**WHEREAS**, 77.76(3), Wis. Stats., states that the County may retain the amount it receives or it may distribute all or a portion of the amount it receives to the towns, villages, cities, and school districts in the county; and

**WHEREAS**, it is our belief that Dodge County leaders wish to pursue ongoing dialog with interested parties and City officials on all topics of mutual interest.

**NOW, THEREFORE, BE IT RESOLVED** that the City of Fox Lake goes on record in support of collaboration with Dodge County.

Adopted this 3<sup>rd</sup> day of February, 2016.

  
\_\_\_\_\_  
Tom Bednarek, Mayor

  
\_\_\_\_\_  
Susan Hollnagel, Municipal Clerk

**RESOLUTION NO. 2016-01**

**A RESOLUTION IN SUPPORT OF THE COLLABORATION BETWEEN THE CITY OF HORICON AND THE DODGE COUNTY BOARD OF SUPERVISORS RELATIVE TO FUNDS RECEIVED FROM THE COUNTY'S ONE-HALF PERCENT SALES TAX PROGRAM AND OTHER TOPICS OF MUTUAL INTEREST**

**WHEREAS**, the Dodge County City Leaders Consortium (DCCLC) was formed in 2009 and activey is comprised of all City Mayors and Administrators of cities throughout Dodge County, who are in the process of looking into future new collaborative efforts with the County relative to topics of mutual interest; and

**WHEREAS**, we as community leaders do recognize the responsibility to embark in growing our regional economy by developing the local workforce through attracting and retaining needed business talent and by having collaborative means of investing in our local infrastructure and life quality; and

**WHEREAS**, 77.76(3), Wis. Stats., states that the County may retain the amount it receives or it may distribute all or a portion of the amount it receives to the towns, villages, cities, and school districts in the county; and

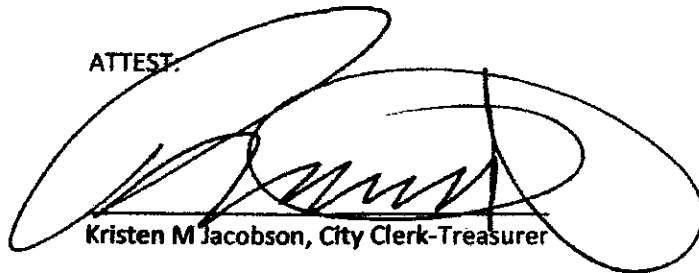
**WHEREAS**, it is our belief that Dodge County leaders wish to pursue ongoing dialog with interested parties and City officials on all topics of mutual interest.

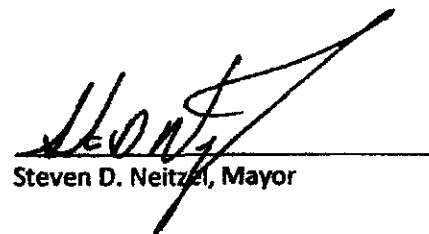
**NOW, THEREFORE, BE IT RESOLVED** that the City of Horicon goes on record in support of collaboration with Dodge County.

Introduced by Alderperson Carl Faussett this 26<sup>th</sup> day of January, 2016.

Adopted and approved this 26<sup>th</sup> day of January, 2016.

ATTEST.

  
Kristen M Jacobson, City Clerk-Treasurer

  
Steven D. Neitzel, Mayor

Resolution 51-2015

Approve To Support Sales Tax Program

**A RESOLUTION IN SUPPORT OF THE COLLABORATION BETWEEN THE CITY OF JUNEAU AND THE DODGE COUNTY BOARD OF SUPERVISORS RELATIVE TO FUNDS RECEIVED FROM THE COUNTY'S ONE-HALF PERCENT SALES TAX PROGRAM AND OTHER TOPICS OF MUTUAL INTEREST.**

**WHEREAS**, the Dodge County City Leaders Consortium (DCCLC) was formed in 2009 and actively is comprised of all City Mayors and Administrators of cities throughout Dodge County, who are in the process of looking into future new collaborative efforts with the County relative to topics of mutual interest; and

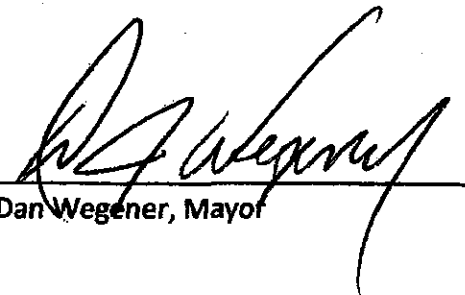
**WHEREAS**, we as community leaders do recognize the responsibility to embark in growing our regional economy by developing the local workforce through attracting and retaining needed business talent and by having collaborative means of investing in our local infrastructure and life quality; and

**WHEREAS**, 77.76(3), Wis. Stats., states that the County may retain the amount it receives or it may distribute all or a portion of the amount it receives to the towns, villages, cities, and school districts in the county; and

**WHEREAS**, it is our belief that Dodge County leaders wish to pursue ongoing dialog with interested parties and City officials on all topics of mutual interest.

**NOW, THEREFORE, BE IT RESOLVED** that the City of Juneau goes on record in support of collaboration with Dodge County.

Passed by the Common Council of the City of Juneau this 12<sup>th</sup>, day of January, 2016.

  
Dan Wegener, Mayor

Attest:

  
Gladys McKay, Clerk/Treasurer

## RESOLUTION 4968-2016

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### **A RESOLUTION IN SUPPORT OF THE COLLABORATION BETWEEN THE CITY OF MAYVILLE AND THE DODGE COUNTY BOARD OF SUPERVISORS RELATIVE TO FUNDS RECEIVED FROM THE COUNTY'S ONE-HALF PERCENT SALES TAX PROGRAM AND OTHER TOPICS OF MUTUAL INTEREST**

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**WHEREAS**, the Dodge County City Leaders Consortium (DCCLC) was formed in 2009 and actively is comprised of all City Mayors and Administrators of cities throughout Dodge County, who are in the process of looking into future new collaborative efforts with the County relative to topics of mutual interest; and

**WHEREAS**, we as community leaders do recognize the responsibility to embark in growing our regional economy by developing the local workforce through attracting and retaining needed business talent and by having collaborative means of investing in our local infrastructure and life quality; and

**WHEREAS**, 77.76(3), Wis. Stats., states that the County may retain the amount it receives or it may distribute all or a portion of the amount it receives to the towns, villages, cities, and school districts in the county; and

**WHEREAS**, the City of Mayville believes the one-half percent sales tax program should end as originally approved by the Dodge County Board of Supervisors; and

**WHEREAS**, it is our belief that Dodge County leaders wish to pursue ongoing dialog with interested parties and City officials on all topics of mutual interest.

**NOW, THEREFORE, BE IT RESOLVED** that the City of Mayville goes on record in support of collaboration with Dodge County.

Passed by the Common Council of the City of Mayville this 11<sup>th</sup> day of January, 2016.



Bob Redeker  
Mayor

Attest:



Darlene Smith  
City Clerk

## RESOLUTION

**SPONSOR: Mayor David**  
**FROM: The Finance Committee**

***A RESOLUTION IN SUPPORT OF THE COLLABORATION BETWEEN THE CITY OF WATERTOWN AND THE DODGE COUNTY BOARD OF SUPERVISORS RELATIVE TO FUNDS RECEIVED FROM THE COUNTY'S ONE-HALF PERCENT SALES TAX PROGRAM AND OTHER TOPICS OF MUTUAL INTEREST.***

**WHEREAS**, the Dodge County City Leaders Consortium (DCCLC) was formed in 2009 and actively is comprised of all City Mayors and Administrators of cities throughout Dodge County, who are in the process of looking into future new collaborative efforts with the County relative to topics of mutual interest; and

**WHEREAS**, we as community leaders do recognize the responsibility to embark in growing our regional economy by developing the local workforce through attracting and retaining needed business talent and by having collaborative means of investing in our local infrastructure and life quality; and

**WHEREAS**, 77.76(3), Wis. Stats., states that the County may retain the amount it receives or it may distribute all or a portion of the amount it receives to the towns, villages, cities, and school districts in the county; and

**WHEREAS**, it is our belief that Dodge County leaders wish to pursue ongoing dialog with interested parties and City officials on all topics of mutual interest.

**NOW, THEREFORE, BE IT RESOLVED** that the City of Watertown goes on record in support of collaboration with Dodge County.

Presented by the members of the Common Council.

| DATE:       | YES | NO |
|-------------|-----|----|
| McFARLAND   | ✓   |    |
| SMITH       | ✓   |    |
| BERG        | ✓   |    |
| LARSEN      | ✓   |    |
| ZGONC       | ✓   |    |
| RAETHER     | ✓   |    |
| TIETZ       | ✓   |    |
| MARON       | ✓   |    |
| ROMLEIN     | ✓   |    |
| MAYOR DAVID |     |    |
| TOTAL       | 9   | 0  |

ADOPTED February 2, 2016  
Cynthia D. Ruppner  
CITY CLERK/TREASURER

APPROVED February 3, 2016  
John David  
MAYOR



**RESOLUTION #01-19-16-01**

**A RESOLUTION IN SUPPORT OF THE COLLABORATION BETWEEN THE CITY OF WAUPUN AND THE DODGE COUNTY BOARD OF SUPERVISORS RELATIVE TO FUNDS RECEIVED FROM THE COUNTY'S ONE-HALF PERCENT SALES TAX PROGRAM AND OTHER TOPICS OF MUTUAL INTEREST.**

**WHEREAS**, the Dodge County City Leaders Consortium (DCCLC) was formed in 2009 and actively is comprised of all City Mayors and Administrators of cities throughout Dodge County, who are in the process of looking into future new collaborative efforts with the County relative to topics of mutual interest; and

**WHEREAS**, we as community leaders do recognize the responsibility to embark in growing our regional economy by developing the local workforce through attracting and retaining needed business talent and by having collaborative means of investing in our local infrastructure and life quality; and

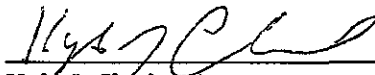
**WHEREAS**, 77.76(3), Wis. Stats., states that the County may retain the amount it receives or it may distribute all or a portion of the amount it receives to the towns, villages, cities, and school districts in the county; and


**WHEREAS**, it is our belief that Dodge County leaders wish to pursue ongoing dialog with interested parties and City officials on all topics of mutual interest.

**NOW, THEREFORE, BE IT RESOLVED** that the City of Waupun goes on record in support of collaboration with Dodge County.

Presented by the members of the Common Council.

Dated this January 19, 2016.

  
\_\_\_\_\_  
Kyle J. Clark, Mayor

  
\_\_\_\_\_  
Angela J. Hull, City Clerk

## **Notice of Meeting of the Dodge County Board of Supervisors**

There will be a meeting of the Dodge County Board of Supervisors on **Tuesday, March 15, 2016**, at **7:00 P.M.** in the County Board Room located on the fourth floor of the Administration Building, located at 127 East Oak Street, Juneau, Wisconsin.

The Agenda for the Meeting is as follows:

### **Call to Order by Russell Kottke, County Board Chairman**

### **Pledge of Allegiance**

### **Roll Call**

### **Approve Minutes from February 17, 2016, County Board Session**

### **Communications on File**

### **Special Orders of Business**

#### Confirm Appointments made by County Administrator

1. Re-Appoint Robert Ballweg to the Loan Advisory Committee for a one year term, commencing on March 17, 2016 to March 17, 2017, both inclusive.
2. Re-Appoint MaryAnn Miller, Alixe Bielot, Tracy Scheffler, Alexandria Harvanik, and Mike Gelhausen to the Library Planning Committee for two year terms, commencing on April 17, 2016 to April 17, 2018, both inclusive.

Supervisor Schaefer, Chairman, Planning Development and Parks Committee  
Bill Ellenbeck, Manager of Parks and Trails and Andy Nelson, Group Leader for the Gold Star Memorial Trail Citizen Committee  
Status of the Gold Star Memorial Trail and Fund Raising Efforts

Supervisor Johnson, Chairman, Highway Committee  
Brian Field, Highway Commissioner  
Neosho Highway Shop

### **Resolutions on File**

- 15-87 Support Gold Star Memorial Trail – Phase 2 – WISDOT 2016-2020 Transportation Alternatives Program Application – Planning Development and Parks Committee.
- 15-88 Approve Construction of a New Vehicle Storage Building in the Village of Neosho – Highway Committee.
- 15-89 General Fund Transfer - \$2 million for the Purpose of Financing a Portion of the Cost of the Construction of a New Highway Department Satellite Shop in the Village of Neosho - Finance Committee.
- 15-90 Authorize Purchase of Six New Mobile Radios – Law Enforcement Committee.
- 15-91 Authorize Purchase of One New Cargo Van – Law Enforcement Committee.
- 15-92 Authorize Purchase of Boat, Motor, and Trailer – Law Enforcement Committee.
- 15-93 Authorize Purchase of New Alto-Schaam Combi Oven – Building Committee.
- 15-94 Authorize Transfer of Astico Park Insurance Recovery Money from Year 2015 Budget to the 2016 Budget – Planning Development and Parks Committee.
- 15-95 Set County Board Chairman's Salary – Executive Committee.
- 15-96 Amend Town of Emmet Zoning Ordinance – Supervisor Behl.

15-97 Authorize Purchase of Consulting Services as set Forth in the Government Finance Officers Association (GFOA) Proposal – Finance and Information Technology Committees.

**Report on File**

1. Annual County Board/Appointed Officials Compensation – Audit Committee.

**Ordinance on File**

1. Ordinance No. 950 – All-Terrain Vehicle and Utility Terrain Vehicle Route Ordinance – Highway Committee.

**Claim on File**

1. A claim by Sandi Kitelinger and family for money damages in the amount of \$17,596 was received in the Dodge County Highway Department on January 29, 2016. This claim arises from a flooding event that is alleged to have occurred on July 13, 2015, at W9154 CTH S, in the Town of Beaver Dam, Dodge County, Wisconsin (flooding event). Sandi Kitelinger and family are tenants of real property and owners of items of personal property located at W9154 CTH S. Sandi Kitelinger and family seek money damages in the amount of \$17,596, for physical damage to items of personal property, including physical damage to motor vehicles, and various other expenses that they allegedly incurred as a result of the flooding event. Sandi Kitelinger and family further allege that:
  - a) The losses and damages that they incurred were caused by the action of the Dodge County Highway Department in installing an incorrectly sized culvert on the real property located at W9154 CTH S, when the Dodge County Highway Department reconstructed CTH S;
  - b) The real property in which they have a leasehold interest, and which they occupy, was flooded, first, in 2008, due to the fact that the culvert installed was not able to properly handle the flow of water through the real property in which they have a leasehold interest and which they occupy;
  - c) On July 13, 2015, they again experienced the severe flooding of the real property in which they have a leasehold interest and which they occupy;
  - d) The culvert was replaced by the Dodge County Highway Department with proper, larger-sized culverts on October 6–7, 2015; and,
  - e) Had these larger-sized culverts been originally installed at the time CTH S was reconstructed, or even replaced after their first flooding in 2008, they would not have experienced on July 13, 2015, the flooding or incurred the losses, described above.

**Photocopies of the claim documents are on file in the Office of the County Clerk and may be viewed there during normal business hours.**

**Set Next Meeting Date & Time**

**Recess**

Any person wishing to attend who, because of a disability, requires special accommodation, should contact the Dodge County Clerk's Office at (920) 386-3600, at least 24 hours before the scheduled meeting time so appropriate arrangements can be made. The building entrance which is accessible by a person with a disability is located on the east side of the building off of Miller Street. Any invocation that may be offered before the official start of the Board meeting shall be the voluntary offering of a private citizen, to and for the benefit of the Board. The views or beliefs expressed by the invocation speaker have not been previously reviewed or approved by the Board, and the Board does not endorse the religious beliefs or views of this, or any other speaker.

**Dodge County Board of Supervisors**  
**February 17, 2016 – 7:00 p.m.**  
**Administration Building - Juneau, Wisconsin**

The February session of the Dodge County Board of Supervisors was called to order by Chairman Russell Kottke at 7:00 p.m. in the County Board Room on the fourth floor of the Administration Building, located at 127 East Oak Street, Juneau.

The Board rose to say the Pledge of Allegiance.

Roll call was taken by the Clerk with all Supervisors being in attendance with the exception of Supervisors J. Bobholz, Caine, and Gohr who had previously asked to be excused and Supervisor Berres. Supervisor Berres arrived at 7:14 p.m.

A motion was made by Supervisor Pollesch and seconded by Supervisor Duchac to approve the minutes of the December 15, 2015, session of the County Board as recorded, and dispense with the reading of the minutes. The motion passed by acclamation with no negative votes cast, and was so ordered by the Chairman.

**Communications on File**

Karen J. Gibson, County Clerk, read a letter and Resolution from the Village of Reeseville regarding the railroad crossing in Reeseville. The Chairman ordered the letter and Resolution be placed on file and he stated the railroad crossing issue will be forwarded to the Highway Committee for their review. Supervisor Johnson stated the highway committee has been discussing the issue at committee meetings. The Clerk continued by reading a letter and Resolution from the Town of Beaver Dam regarding the water rescue and dive team. The Chairman ordered the letter and Resolution be placed on file and he stated the water rescue and dive team issue will be on future Law Enforcement and Executive Committee agendas.

**Special Orders of Business**

Chairman Kottke called for the First Special Order of Business: Confirm appointments made by County Administrator, James Mielke. Appoint Larry Dogs to fill a vacancy on the Board of Adjustment. His term will commence on February 17, 2016 and expire on July 1, 2018. A motion to approve the appointment was made by Supervisor Frohling and seconded by Supervisor Grebel. The motion passed by acclamation with no negative votes cast, thereby approving the appointment.

Mr. Mielke then appointed Carolyn Flowers, Ivan Elm, and Harvey Grulke to fill vacancies on the Aging/Nutrition Advisory Committee. Their terms will commence on February 17, 2016 and expire on July 1, 2018. A motion to approve the appointments was made by Supervisor Maly and seconded by Supervisor Schraufnagel. The motion passed by acclamation with no negative votes cast, thereby approving the appointments.

Chairman Kottke asked the Board if there were any objections to the Clerk reading the "Therefore Be It Resolved" paragraphs only. Hearing no objections, the Chairman directed the clerk to proceed.

The following Resolutions, Report, Ordinance and Claims were read by the Clerk and acted upon by the Board:

**Resolution No. 15-70** Authorize and Approve Purchase of Compensation Consulting Services from Carlson Dettman and Direct Finance Director to Carry Over Funds from the Human Resources Department Budget to Pay for the Consulting Services – Human Resources and Labor Negotiations

Committee. A motion for adoption was made by Supervisor Schmidt and seconded by Supervisor Marsik. Question by Supervisor Berres answered by Supervisor Marsik and James Mielke, County Administrator. The vote was cast with 27 ayes and 2 noes, thereby adopting the Resolution.

**Ayes:** Pollesch, Kottke, Nelson, Marsik, Grebel, Greshay, Kriewald, Schaefer, Uttke, Adelmeyer, Muche, Johnson, Schraufnagel, Bischoff, Behl, Houchin, Roesch, Frohling, Schmidt, Duchac, Nickel, Maly, Hilbert, Miller, Stousland, Derr, Mattson. Total 27.

**Noes:** M. Bobholz, Berres. Total 2.

**Absent:** J. Bobholz, Gohr, Caine. Total 3.

**Resolution No. 15-71** Authorize and Approve Purchase of Computer Software and Support Services from Meridian IT, Inc. – Information Technology Committee. A motion for adoption was made by Supervisor Maly and seconded by Supervisor Duchac. The vote was cast with all voting in the affirmative, thereby adopting the Resolution.

**Resolution No. 15-72** Establish Salaries for County Clerk, County Treasurer and Register of Deeds – Human Resources and Labor Negotiations Committee. A motion for adoption was made by Supervisor Marsik and seconded by Supervisor Schmidt. Question by Supervisor Houchin answered by Supervisor Marsik. The vote was cast with all voting in the affirmative, thereby adopting the Resolution.

**Resolution No. 15-73** Create 30 New, Non-Benefited, Occasional Part-Time, Miscellaneous Positions of Hazardous Materials Responder in the Emergency Management Department – Executive Committee. A motion for adoption was made by Supervisor Grebel and seconded by Supervisor Schaefer. Questions by Supervisors Grebel and Muche answered by Amy Nehls, Emergency Management Director. The vote was cast with all voting in the affirmative, thereby adopting the Resolution.

**Resolution No. 15-74** Authorize Completion of Simulcast Phase III and IFERN Project – Executive Committee. A motion for adoption was made by Supervisor Miller and seconded by Supervisor Schraufnagel. Question by Supervisor Stousland answered by Supervisor Frohling. The vote was cast with all voting in the affirmative, thereby adopting the Resolution.

**Resolution No. 15-75** Approve Action of the Human Resources and Labor Negotiations Committee and the Executive Committee to Adjust the Labor Grade Structure and to Place the Administrator Position in Step 1 of Labor Grade 18 – Executive and Human Resources and Labor Negotiations Committees. A motion for adoption was made by Supervisor Maly and seconded by Supervisor Marsik. Question by Supervisor M. Bobholz answered by Supervisor Marsik. Comments by Supervisors Johnson, Stousland, Maly, Berres and Chairman Kottke. The vote was cast with 24 ayes, 4 noes and 1 abstention, thereby adopting the Resolution.

**Ayes:** Pollesch, Kottke, Nelson, Marsik, Grebel, Greshay, Kriewald, Schaefer, Uttke, Adelmeyer, Muche, Johnson, Schraufnagel, Bischoff, Behl, Frohling, Schmidt, Duchac, Nickel, Maly, Hilbert, Miller, Derr, Mattson. Total 24.

**Noes:** M. Bobholz, Berres, Roesch, Stousland. Total 4.

**Abstain:** Houchin. Total 1.

**Absent:** J. Bobholz, Gohr, Caine. Total 3.

**Resolution No. 15-76** Approve the Seventh Amendment to County Administrator Employment Agreement – Executive Committee. A motion for adoption was made by Supervisor Maly and seconded by

Supervisor Frohling. The vote was cast with 24 ayes, 4 noes and 1 abstention, thereby adopting the Resolution.

**Ayes:** Pollesch, Kottke, Nelson, Marsik, Grebel, Greshay, Kriewald, Schaefer, Uttke, Adelmeyer, Muche, Johnson, Schraufnagel, Bischoff, Behl, Frohling, Schmidt, Duchac, Nickel, Maly, Hilbert, Miller, Derr, Mattson. Total 24.

**Noes:** M. Bobholz, Berres, Roesch, Stousland. Total 4.

**Abstain:** Houchin. Total 1.

**Absent:** J. Bobholz, Gohr, Caine. Total 3.

**Resolution No. 15-77** Change Amounts of Appropriations in the 2015 Dodge County Budget in Clearview – Finance Committee. A motion for adoption was made by Supervisor Nickel and seconded by Supervisor Duchac. The vote was cast with all voting in the affirmative, thereby adopting the Resolution.

**Resolution No. 15-78** Change Amounts of Appropriations in the 2015 Dodge County Budget in the Courts – Finance Committee. A motion for adoption was made by Supervisor Miller and seconded by Supervisor Schaefer. The vote was cast with all voting in the affirmative, thereby adopting the Resolution.

**Resolution No. 15-79** Change Amounts of Appropriations in the 2015 Dodge County Budget in the Highway Department– Finance Committee. A motion for adoption was made by Supervisor Grebel and seconded by Supervisor Bischoff. Question by Supervisor Berres answered by Supervisor Uttke. The vote was cast with all voting in the affirmative, thereby adopting the Resolution.

**Resolution No. 15-80** Change Amounts of Appropriations in the 2015 Dodge County Budget in the Human Services and Health Department– Finance Committee. A motion for adoption was made by Supervisor Stousland and seconded by Supervisor Schaefer. The vote was cast with all voting in the affirmative, thereby adopting the Resolution.

**Resolution No. 15-81** Authorize Carry Over of Funds for the Dodge County Clerk – Finance Committee. A motion for adoption was made by Supervisor Johnson and seconded by Supervisor Nickel. The vote was cast with all voting in the affirmative, thereby adopting the Resolution.

**Resolution No. 15-82** Authorize Carry Over of Funds for the Maintenance Department – Finance Committee. A motion for adoption was made by Supervisor Nickel and seconded by Supervisor Schraufnagel. The vote was cast with 28 ayes and 1 no, thereby adopting the Resolution.

**Ayes:** Pollesch, Kottke, M. Bobholz, Nelson, Marsik, Grebel, Greshay, Kriewald, Schaefer, Uttke, Adelmeyer, Muche, Johnson, Schraufnagel, Bischoff, Behl, Houchin, Roesch, Frohling, Schmidt, Duchac, Nickel, Maly, Hilbert, Miller, Stousland, Derr, Mattson. Total 28.

**No:** Berres. Total 1.

**Absent:** J. Bobholz, Gohr, Caine. Total 3.

**Resolution No. 15-83** Approve the Carry Over of Funds from the 2015 Dodge County Budget to the 2016 Dodge County Budget – Finance Committee. A motion for adoption was made by Supervisor Frohling and seconded by Supervisor Bischoff. The vote was cast with all voting in the affirmative, thereby adopting the Resolution.

**Resolution No. 15-84** Approve Purchase of Skid Loader and Accessories – Building Committee. A motion for adoption was made by Supervisor Johnson and seconded by Supervisor Schraufnagel.

Question by Supervisor Grebel answered by Supervisor Mattson. Comments by Supervisors Frohling and Berres. The vote was cast with all voting in the affirmative, thereby adopting the Resolution.

**Resolution No. 15-85** Authorize Purchase of Equipment – Highway Committee. A motion for adoption was made by Supervisor Johnson and seconded by Supervisor Nickel. Questions by Supervisors Greshay and M. Bobholz answered by Supervisor Johnson, Brian Field, Highway Commissioner and John Haase, Highway Shop Superintendent. Comments by Supervisors Frohling, Grebel and Johnson. The vote was cast with all voting in the affirmative, thereby adopting the Resolution.

**Resolution No. 15-86** Authorize Purchase of One Twin Pump Crackfilling Melter/Applicator – Highway Committee. A motion for adoption was made by Supervisor Johnson and seconded by Supervisor Muche. The vote was cast with all voting in the affirmative, thereby adopting the Resolution.

**Report No. 1** Ordinance No. 948 – Amend Land Use Code – Patrick and Shelley Tighe Property – Section 17, Town of Lomira – Planning, Development and Parks Committee. A motion for adoption was made by Supervisor Schaefer and seconded by Supervisor Johnson. The vote was cast with all voting in the affirmative, thereby adopting the Report.

**Ordinance No. 1** Ordinance No. 949 – Authorize the Taxation Committee to Waive the 0.5% per Month Penalty on Delinquent General Property Taxes, Special Assessments, Special Charges and Special Taxes Included in the Tax Roll – Taxation Committee. A motion for adoption was made by Supervisor Schmidt and seconded by Supervisor Berres. Questions by Supervisors Stousland and Maly answered by Supervisor Berres and Patti Hilker, County Treasurer. Comments by Supervisors Greshay, Mattson and Berres. The vote was cast with all voting in the affirmative, thereby adopting the Ordinance.

**Claim No. 1** A claim by AT&T for money damages in the amount of \$2,513.43, for costs to repair three buried telephone cables and a pedestal was received in the Office of the Dodge County Clerk on August 27, 2015. The Clerk read a report from the Executive Committee recommending the claim be disallowed. A motion to approve the disallowance was made by Supervisor Johnson and seconded by Supervisor Maly. The vote was cast with 27 ayes and 2 noes, thereby disallowing the claim.

**Ayes:** Pollesch, Kottke, Nelson, Marsik, Grebel, Greshay, Kriewald, Schaefer, Adelmeyer, Muche, Johnson, Schraufnagel, Bischoff, Behl, Berres, Houchin, Roesch, Frohling, Schmidt, Duchac, Nickel, Maly, Hilbert, Miller, Stousland, Derr, Mattson. Total 27.

**Noes:** M. Bobholz, Uttke. Total 2.

**Absent:** J. Bobholz, Gohr, Caine. Total 3.

**Claim No. 2** A claim by Robert and Anna Schutte for money damages in the amount of \$12,231 was received in the Dodge County Highway Department on November 30, 2015. This claim arises from a flooding event that is alleged to have occurred on July 13, 2015, at W9154 CTH S, in the Town of Beaver Dam, Dodge County, Wisconsin. Robert and Anna Schutte are the owners of real property and personal property located at W9154 CTH S. Robert and Anna Schutte seek money damages in the amount of \$12,231 for physical damage to items of personal property, for physical damage to real property, and for costs of labor, equipment rental and use, and various other expenses that they allegedly incurred in their efforts to save personal property, including animals, and real property, that were affected by flooding. The Clerk read a report from the Executive Committee recommending the claim be disallowed. A motion to approve the disallowance was made by Supervisor Derr and seconded by Supervisor Nickel. Question by



Supervisor Houchin answered by Brian Field, Highway Commissioner. Comment by Supervisor Derr. The vote was cast with 25 ayes, 3 noes and 1 abstention, thereby disallowing the claim.

**Ayes:** Pollesch, Kottke, Nelson, Marsik, Grebel, Greshay, Kriewald, Schaefer, Adelmeyer, Muche, Johnson, Schraufnagel, Bischoff, Behl, Roesch, Frohling, Schmidt, Duchac, Nickel, Maly, Hilbert, Miller, Stousland, Derr, Mattson. Total 25.

**Noes:** M. Bobholz, Uttke, Houchin. Total 3.

**Abstain:** Miller. Total 1.

**Absent:** J. Bobholz, Gohr, Caine. Total 3.

Chairman Kottke noted that at the June 2016 meeting, the Executive Director of the County's insurance company will be giving a presentation regarding the County's liability insurance.

At this time, Chairman Kottke called upon Julie Kolp, Finance Director and Ruth Otto, Information Technology Director, who distributed an informational document titled "Overview – Dodge County Enterprise Resource Planning (ERP)" dated February 17, 2016. Ms. Kolp and Ms. Otto gave a short explanation of the document and the mission statement of the Government Finance Officers Association (GFOA) was read. It was noted that there will be three upcoming meetings for County Board members to consider attending; the Executive Committee Meeting on March 7, 2016 at 1:00 p.m., the Finance Committee Meeting on March 8, 2016 at 8:00 a.m. and the Information Technology Committee Meeting on March 8, 2016 at 5:30 p.m. The document should be brought back to the March 15, 2016, County Board meeting and Ms. Kolp and Ms. Otto encouraged board member to direct any questions regarding the ERP to them.

The Clerk noted the following had been placed on the Supervisor's desks: 2015 Land Conservation Department Annual Report, Dodge County Law Enforcement Newsletter (LENS), a memorandum regarding the Community Development Block Grant from Nate Olson, Senior Planner with the Land Resources and Parks Department, a memorandum regarding Cisco maintenance from Ruth Otto, Information Technology Director, and the Aging and Disability Resource Center Newsletter. The Chairman ordered these be placed on file.

At 8:37 p.m. Supervisor Maly made a motion to recess until Tuesday, March 15, 2016 at 7:00 p.m. Supervisor Schraufnagel seconded the motion. The motion passed by acclamation, with no negative votes cast, and was so ordered by the Chairman.

**Disclaimer:** The above minutes may be approved, amended or corrected at the next meeting.

**Ted & Grace Bachhuber Foundation, Inc.  
P.O. Box 228  
Mayville, WI 53050**

March 1, 2016

Friends of Dodge County Parks, Inc.  
Bill Ehlenbeck  
P.O. Box 72  
Juneau, WI 53039

Dear Bill,

It was a pleasure meeting with you, Andy and Cindy at the Foundation's board meeting.

After reviewing the information presented at the meeting, the Foundation directors decided on the following plan to assist with the funding of the Gold Star Memorial Trail. The Foundation will make a \$100,000.00 grant to the GSMT project, payable later this year. The Foundation is also offering a one for one challenge grant of a maximum of \$100,000.00. The Foundation's challenge grant will expire 12/31/16.

I hope this challenge grant will encourage enough donors to fund the amount needed to complete Phase 1 of the GSMT project.

If you have any questions, please phone me at 920-387-5554.

Best Regards,



JoAnn Bachhuber, President

Foundation Directors: JoAnn Bachhuber, President/Treasurer; Leo R. Fisher, VP; A. D. Edgerton, Secretary; Carl N. Bachhuber, Asst. Secretary; Glen V. Helmbrecht; Marcia K. Krieser; George F. Olson, William E. Steinbach

**A RESOLUTION IN SUPPORT OF THE GOLD STAR MEMORIAL TRAIL – PHASE 2  
WISDOT 2016-2020 TRANSPORTATION ALTERNATIVES PROGRAM (TAP)  
APPLICATION**

TO THE HONORABLE BOARD OF SUPERVISORS OF DODGE COUNTY, WISCONSIN  
MEMBERS,

**WHEREAS**, Dodge County supports the Transportation Alternatives Program (TAP) application submitted by the Dodge County Land Resources and Parks Department to the Wisconsin Department of Transportation (WisDOT) for the 2016-2020 award cycle. The purpose of the TAP application is to secure funds to be used to partially pay for the construction of the Gold Star Memorial Trail (Phase 2) which will link the City of Horicon to the Wild Goose State Trail; and,

**WHEREAS**, Dodge County recognizes that the estimated cost of design work for Phase 2 of the trail is \$94,400 and the estimated cost of construction is \$660,800; and,

**WHEREAS**, Dodge County recognizes that WisDOT will reimburse Dodge County as the project sponsor for the federal share of up to 80 percent of the approved TAP construction costs, up to the limit of the federal award amount; and,

**WHEREAS**, Dodge County recognizes that the design work will need to be 100 percent locally funded and is not reimbursable under the TAP grant; and,

**WHEREAS**, in light of the minimum 20 percent match requirement for construction costs and 100 percent requirement for design costs, Dodge County has secured the matching and needed funds and/or commits to securing the matching and needed funds;

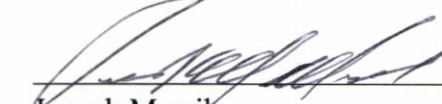
**SO, NOW, THEREFORE, BE IT RESOLVED**, that if Dodge County is awarded funding by the Wisconsin Department of Transportation (WisDOT) for the 2016-2020 Transportation Alternatives Program (TAP) award cycle, Dodge County is authorized to and agrees to accept the award and enter into all necessary agreements with WisDOT for the Gold Star Memorial Trail – Phase 2 project; and,

**BE IT FINALLY RESOLVED**, that Dodge County agrees to comply with all applicable laws, requirements, and regulations as outlined in the WisDOT 2016-2020 TAP application materials, the state-municipal agreement between WisDOT and Dodge County, and any other program and/or project documentation.

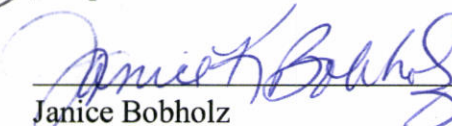
All of which is respectfully submitted this 15<sup>th</sup> day of March, 2016.


**Dodge County Planning, Development and Parks Committee:**

  
Thomas J. Schaefer

  
Joseph Marsik

Randy Grebel

  
Janice Bobholz

  
Allen Behl

\_\_\_\_\_  
Russell Kottke  
Chairman Dodge County Board of Supervisors  
Fiscal Agent for Dodge County

\_\_\_\_\_  
Date

RESOLUTION NO. 15-88

TO THE HONORABLE BOARD OF SUPERVISORS OF DODGE COUNTY, WISCONSIN MEMBERS,

**WHEREAS**, the Dodge County Highway Committee has studied and evaluated the needs of the Highway Department for a new highway satellite maintenance facility in the Village of Neosho and for a new highway satellite maintenance facility in the Village of Reeseville, in support of the operations of the Highway Department; and,

**WHEREAS**, as a result of this study and evaluation, the Highway Committee has formed the considered conclusion that the immediate priority is to construct a new satellite shop building at 271 West Lehman Street, in the Village of Neosho, and the secondary priority is to further study and evaluate in 2018 the Highway Department operations in the Village of Reeseville; and,

**WHEREAS**, as a result of this study and analysis, the Highway Committee has formed the considered conclusion that it is necessary to construct a new vehicle storage building at 271 West Lehman Street, in the Village of Neosho (project); and,

**WHEREAS**, the Highway Committee has engaged Maas Brothers Construction Company, Inc., to provide construction manager services and self-performance of some of the construction contracts for the project; and,

**WHEREAS**, the Highway Committee has engaged the services of Angus Young Associates, Inc., of Janesville, Wisconsin, to design the new vehicle storage building, and to provide technical support services during the construction phase of the project, and to work with Maas Brothers Construction Company, Inc., to develop a proposed budget for the project; and,

**WHEREAS**, Angus Young Associates, Inc., has completed a site plan for the project, a copy of which has been marked for identification as Exhibit "A", and has been attached hereto; and,

**WHEREAS**, the Highway Committee has established a total project budget for the project, in the amount of \$2.9 million, a copy of which has been marked for identification as Exhibit "B", and has been attached hereto;

**SO, NOW, THEREFORE, BE IT RESOLVED**, that the Dodge County Board of Supervisors hereby authorizes and directs the Dodge County Highway Committee to proceed forthwith to take all actions necessary to complete the construction of a new vehicle storage building at 271 West Lehman Street, in the Village of Neosho, Dodge County, Wisconsin, with a project budget of \$2.9 million (project); and,


**BE IT FURTHER RESOLVED**, that the Dodge County Board of Supervisors hereby approves the site plan for the project, as set forth in Exhibit "A", which has been attached hereto; and,


**BE IT FINALLY RESOLVED**, that the Dodge County Board of Supervisors hereby approves the total project budget for the project in the amount of \$2.9 million, as set forth in Exhibit "B", which has been attached hereto.

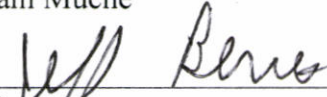
All of which is respectfully submitted this 15th day of March, 2016.

**Dodge County Highway Committee:**

  
Harold Johnson

  
William Muehe

Chester Caine  
  
Randy Grebel

  
Jeff Berres

**FISCAL NOTE:**

Is the referenced expenditure included in the adopted 2016 Budget? X Yes or \_\_\_\_\_ No

Fiscal Impact on the adopted 2016 Budget:

\$ 0

Fiscal Impact reviewed by the Dodge County Finance Committee on 3/8, 2016.

  
David Frohling, Chairman  
Dodge County Finance Committee

**"Exhibit B"**

**Neosho Maintenance Facility**

**Project Cost Summary**

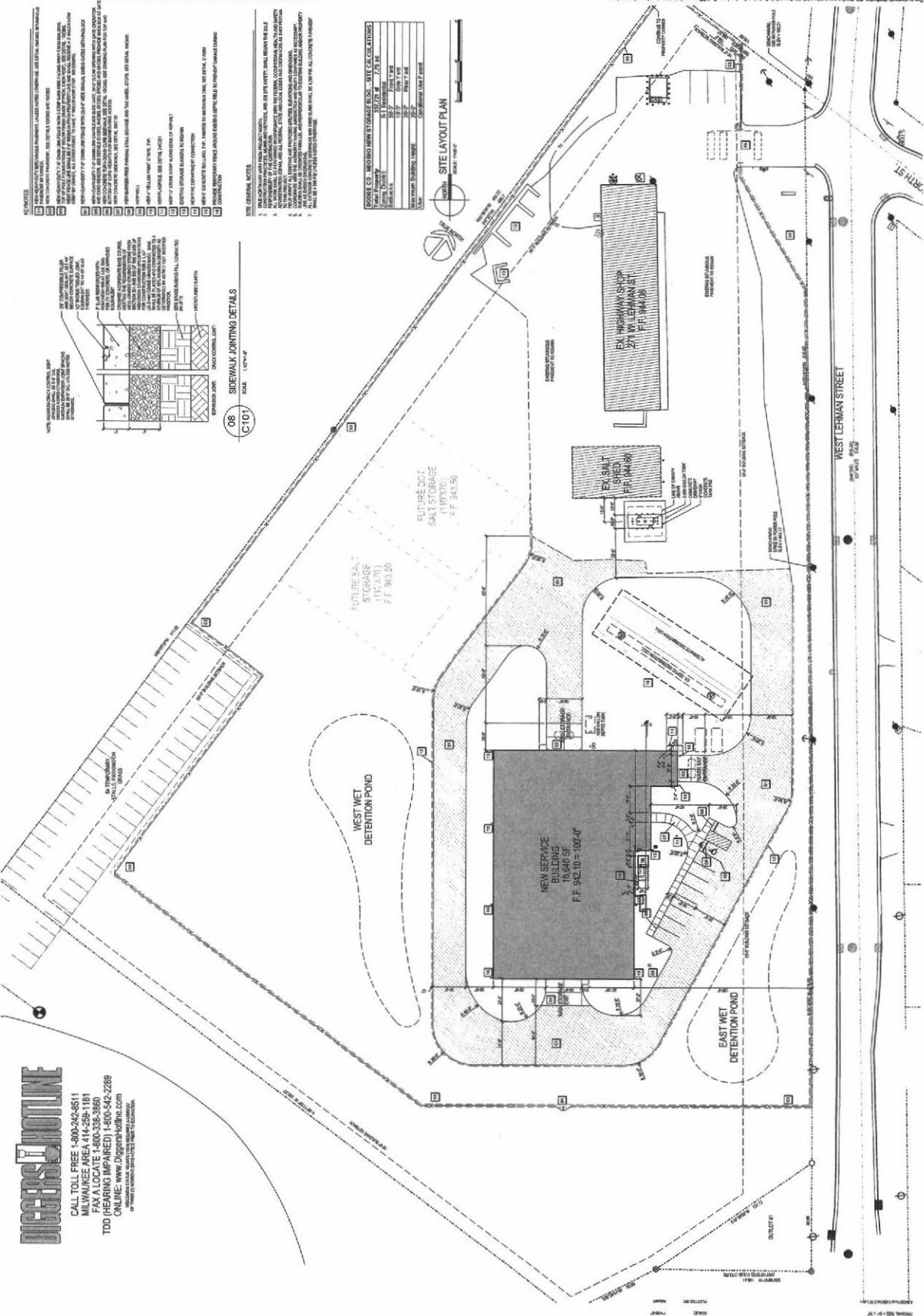
**March 3, 2016**

|   |                  |
|---|------------------|
| 1. Construction                               |                  |
| • Building Construction .....                 | \$1,738,204      |
| • Construction Manager Fee .....              | \$70,208         |
| • Construction Supervision .....              | \$104,519        |
| • General Conditions .....                    | \$17,200         |
| • Vehicle Wash System .....                   | \$148,785        |
| • Fuel System .....                           | \$112,152        |
| • Construction Contingency .....              | <u>\$117,598</u> |
| Sub-Total .....                               | \$2,308,666      |
| 2. Design Costs .....                         | \$75,931         |
| 3. Land Acquisition (5.226 acres) .....       | \$80,000         |
| 4. Owners Cost .....                          | \$390,500        |
| (Site work, grading, paving)                  |                  |
| 5. Miscellaneous .....                        | \$44,903         |
| (Technology, Bond, Church Parking Lot Paving) |                  |
| Project Budget .....                          | \$2,900,000      |



**DIGERS HOTLINE**

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MILWAUKEE AREA 414-258-1181  
FAX A LOCATE 1-800-338-3860  
TDD (HEARING IMPAIRED) 1-800-542-2288  
ONLINE: [www.DiggersHotline.com](http://www.DiggersHotline.com)



|             |                 |
|-------------|-----------------|
| PROJECT NO. | 1010            |
| DATE        | 08/10/10        |
| DESIGNED BY | DAVID J. HARRIS |
| CHECKED BY  | DAVID J. HARRIS |
| APPROVED BY | DAVID J. HARRIS |
| DATE        | 08/10/10        |
| PROJECT NO. | 1010            |

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Interior Design  
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**NEW SATELLITE SHOP**  
DODGE COUNTY HIGHWAY DEPT  
NEESHO, WISCONSIN

**C101**  
SITE LAYOUT PLAN  
INCHES 1/8" = 1'-0"

RESOLUTION NO. 15-89

TO THE HONORABLE BOARD OF SUPERVISORS OF DODGE COUNTY, WISCONSIN  
MEMBERS:

**WHEREAS**, Dodge County is in need of funds in the amount of \$2 million for the public purpose of financing a portion of the cost of the construction and equipping of a new Dodge County Highway Department satellite shop facility to be located at 271 West Lehman Street, in the Village of Neosho; and,

**WHEREAS**, the Dodge County Finance Committee previously authorized a solicitation for financial proposals related to the \$2 million; and,

**WHEREAS**, a solicitation for financial proposals was mailed to 20 financial institutions with offices located within Dodge County regarding a loan to Dodge County in an amount not to exceed \$2 million and a loan term of 3 years/5 years/7 years, with a fixed rate of interest during the term of the loan; and,

**WHEREAS**, the Dodge County Clerk received proposals from the following financial institutions on February 25, 2016:

- The American National Bank, Beaver Dam;
- BMO Harris Bank, Beaver Dam;
- Farmers & Merchants Union Bank, Columbus;
- Horicon Bank, Horicon;
- National Exchange Bank & Trust, Beaver Dam;
- TSB Bank, Lomira; and,
- US Bank (which has a branch office in Horicon); and,

**WHEREAS**, on March 8, 2016, the Finance Committee reviewed these financial proposals;  
and,

**WHEREAS**, on March 8, 2016, the Finance Committee also reviewed a proposal to use Dodge County funds in the amount of \$2 million to finance a portion of the cost of the construction and equipping of a new Highway Department satellite shop facility; and,

**WHEREAS**, the Finance Committee recommends to the Dodge County Board of Supervisors that the Dodge County Board of Supervisors authorize the use of Dodge County funds in the amount of \$2 million to finance a portion of the cost of the construction and equipping of a new Highway Department satellite shop facility;

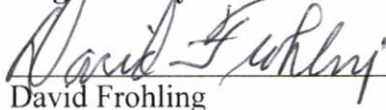
**SO, NOW, THEREFORE, BE IT RESOLVED**, that the Dodge County Board of Supervisors hereby authorizes the use of Dodge County funds in the amount of \$2 million for the public purpose of financing a portion of the cost of the construction and equipping of a new Dodge County Highway Department satellite shop facility to be located at 271 West Lehman Street, in the Village of Neosho, on the following terms and conditions:

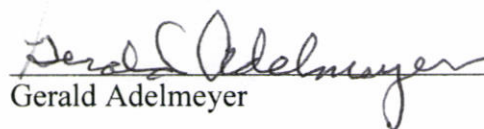
1. The principal amount of the funds will be \$2 million;

2. The source of the funds will be Business Unit 100, Account No. 3429, Unassigned General Fund;
3. The financing term will be three years, and will commence on August 1, 2016, and will end on August 1, 2019, both inclusive;
4. The Dodge County Finance Director will replenish Business Unit 100, Account No. .3429, Unassigned General Fund, by making a deposit, in Business Unit 100, Account No. .3429, Unassigned General Fund, of Dodge County sales and use tax receipts, in the amount of \$666,666.67, on August 1, in each of the following years: 2017, 2018, and 2019; and,
5. The Dodge County Highway Department will deposit, in Business Unit 1493, Investment Earnings, Account No. .4811.072, Interest on Investments – Other, funds generated by its operations, in an amount equal to one percent per annum, calculated on the unreplenished, outstanding principal amount, on February 1, and August 1, in each of the following years: 2017, 2018, and 2019.

All of which is respectfully submitted this 15th day of March, 2016.

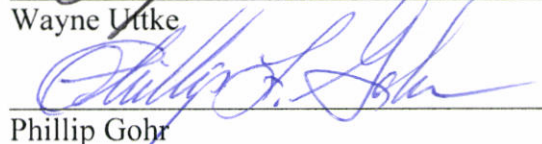
**Dodge County Finance Committee:**

  
David Frohling

  
Gerald Adelmeyer

  
Wayne Utke

  
Thomas Schaefer

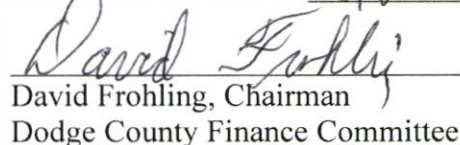
  
Phillip Gohr

**FISCAL NOTE:**

Is the referenced expenditure included in the adopted 2016 Budget?  X  Yes or       No

Fiscal Impact on the adopted 2016 Budget:  
\$0.00

Fiscal Impact reviewed by the Dodge County Finance Committee on  3/8 , 2016.

  
David Frohling, Chairman  
Dodge County Finance Committee



**\$2.0 Million Highway Borrowing Proposals Semi-Annual Payment Schedule - February and August**

| 3 Year Term              |               |                         |                                       |                 | 5 Year Term   |                         |                                       |                 |  |
|--------------------------|---------------|-------------------------|---------------------------------------|-----------------|---------------|-------------------------|---------------------------------------|-----------------|--|
| Lending Institution Name | Interest Rate | Total Interest Payments | Fixed Principal Payments \$666,666.67 | Total Payments  | Interest Rate | Total Interest Payments | Fixed Principal Payments \$400,000.00 | Total Payments  |  |
| US Bank Total            | 1.47%         | \$ 80,850.00            | \$ 2,000,000.00                       | \$ 2,088,100.00 | 1.78%         | \$ 133,500.00           | \$ 2,000,000.00                       | \$ 2,140,750.00 |  |
| Horicon Bank Total       | 1.95%         | \$ 79,083.33            | \$ 2,000,000.01                       | \$ 2,079,083.34 | 2.25%         | \$ 136,925.00           | \$ 2,000,000.00                       | \$ 2,136,925.00 |  |
| F&M Union Bank Total     | 2.10%         | \$ 84,144.45            | \$ 2,000,000.00                       | \$ 2,084,144.45 | 2.25%         | \$ 175,096.44           | \$ 2,000,000.00                       | \$ 2,175,096.44 |  |
| Dodge County Total       | 1%            | \$ 40,000.00            | \$ 2,000,000.00                       | \$ 2,040,000.00 | 1%            | \$ 60,000.00            | \$ 2,000,000.00                       | \$ 2,060,000.00 |  |

|                   |              |             |
|-------------------|--------------|-------------|
| American National | 2.25%        | 2.45%       |
| BMO Harris        | Libor +1.65% | Libor +1.85 |
| National Exchange | 2.50%        | 2.90%       |
| TSB - Lomira      | 3.00%        | 3.20%       |



# **\$2.0 Million Highway Borrowing Proposals Semi-Annual Payment Schedule - February and August**

3/3/2016

| Lending Institution Name  | Seven Year Term Interest Rate | Interest Payment Semi-Annual | Fixed Principal Payments - 7 Year | 7 Year Term Semi-Annual Total P&I |
|---|-------------------------------|------------------------------|-----------------------------------|-----------------------------------|
| US Bank   | 2.00%                         | \$ 30,000.00                 | \$ -                              | \$ 30,000.00                      |
| <u>Nine month</u><br>construction note rate is equal to chosen term rate - 9 months added to each of the proposed note terms  |                               | \$ 20,000.00                 | \$ -                              | \$ 20,000.00                      |
|   |                               | \$ 20,000.00                 | \$ 285,714.32                     | \$ 305,714.32                     |
|   |                               | \$ 17,142.86                 |                                   | \$ 17,142.86                      |
|   |                               | \$ 17,142.86                 | \$ 285,714.28                     | \$ 302,857.14                     |
|   |                               | \$ 14,285.71                 |                                   | \$ 14,285.71                      |
|   |                               | \$ 14,285.71                 | \$ 285,714.28                     | \$ 299,999.99                     |
|   |                               | \$ 11,428.57                 |                                   | \$ 11,428.57                      |
|   |                               | \$ 11,428.57                 | \$ 285,714.28                     | \$ 297,142.85                     |
|   |                               | \$ 8,571.43                  |                                   | \$ 8,571.43                       |
|   |                               | \$ 8,571.43                  | \$ 285,714.28                     | \$ 294,285.71                     |
|   |                               | \$ 5,714.29                  |                                   | \$ 5,714.29                       |
|   |                               | \$ 5,714.29                  | \$ 285,714.28                     | \$ 291,428.57                     |
|   |                               | \$ 2,857.14                  |                                   | \$ 2,857.14                       |
|   |                               | \$ 2,857.14                  | \$ 285,714.28                     | \$ 288,571.42                     |
|   | Bond Counsel Fee              |                              |                                   | \$ 7,250.00                       |
| US Bank Total   | 7 Year Semi-Annual            | \$ 190,000.00                | \$ 2,000,000.00                   | \$ 2,190,000.00                   |
| Horicon Bank  | 2.5                           | \$ 25,694.44                 | \$ -                              | \$ 25,694.44                      |
| <u>Ten months</u><br>construction note rate is equal to chosen term rate - 10 months added to each of the proposed note terms |                               | \$ 25,119.05                 | \$ 285,715.39                     | \$ 310,834.44                     |
|   |                               | \$ 21,904.75                 |                                   | \$ 21,904.75                      |
|   |                               | \$ 21,527.77                 |                                   | \$ 21,527.77                      |
|   |                               |                              | \$ 285,715.39                     | \$ 285,715.39                     |
|   |                               | \$ 18,253.94                 |                                   | \$ 18,253.94                      |
|   |                               | \$ 17,936.48                 |                                   | \$ 17,936.48                      |
|   |                               |                              | \$ 285,715.39                     | \$ 285,715.39                     |
|   |                               | \$ 14,603.13                 |                                   | \$ 14,603.13                      |
|   |                               | \$ 14,424.56                 |                                   | \$ 14,424.56                      |
|   |                               |                              | \$ 285,715.39                     | \$ 285,715.39                     |
|   |                               | \$ 10,952.32                 |                                   | \$ 10,952.32                      |
|   |                               | \$ 10,753.91                 |                                   | \$ 10,753.91                      |
|   |                               |                              | \$ 285,715.39                     | \$ 285,715.39                     |
|   |                               | \$ 7,301.52                  |                                   | \$ 7,301.52                       |
|   |                               | \$ 7,162.63                  |                                   | \$ 7,162.63                       |
|   |                               |                              | \$ 285,715.39                     | \$ 285,715.39                     |
|   |                               | \$ 3,650.71                  |                                   | \$ 3,650.71                       |
|   |                               | \$ 3,571.35                  |                                   | \$ 3,571.35                       |
|   |                               |                              | \$ 285,707.66                     | \$ 285,707.66                     |
| Horicon Bank Total  | 7 Year Semi-Annual            | \$ 202,856.56                | \$ 2,000,000.00                   | \$ 2,202,856.56                   |
| Farmers & Merchants Union Bank  | 2.65                          | \$ 20,444.44                 | \$ -                              | \$ 20,444.44                      |
|   |                               | \$ 26,647.22                 | \$ 285,714.29                     | \$ 312,361.51                     |
|   |                               | \$ 23,219.05                 |                                   | \$ 23,219.05                      |
|   |                               | \$ 22,840.48                 | \$ 285,714.29                     | \$ 308,554.77                     |
|   |                               | \$ 19,349.21                 |                                   | \$ 19,349.21                      |
|   |                               | \$ 19,033.73                 | \$ 285,714.29                     | \$ 304,748.02                     |
|   |                               | \$ 15,479.37                 |                                   | \$ 15,479.37                      |
|   |                               | \$ 15,311.11                 | \$ 285,714.29                     | \$ 301,025.40                     |
|   |                               | \$ 11,609.52                 |                                   | \$ 11,609.52                      |
|   |                               | \$ 11,420.24                 | \$ 285,714.28                     | \$ 297,134.52                     |
|   |                               | \$ 7,739.68                  |                                   | \$ 7,739.68                       |
|   |                               | \$ 7,613.49                  | \$ 285,714.28                     | \$ 293,327.77                     |
|   |                               | \$ 3,869.84                  |                                   | \$ 3,869.84                       |
|   |                               | \$ 3,806.75                  | \$ 285,714.28                     | \$ 289,521.03                     |
| F&M Union Bank Total  | 7 Year Semi-Annual            | \$ 208,384.13                | \$ 2,000,000.00                   | \$ 2,208,384.13                   |

RESOLUTION NO. 15-90

TO THE HONORABLE BOARD OF SUPERVISORS OF DODGE COUNTY, WISCONSIN  
MEMBERS:

**WHEREAS**, the Dodge County Sheriff's Office currently operates patrol vehicles and other motor vehicles and six of those vehicles are equipped with mobile radios that are ten years old or older; and,

**WHEREAS**, these mobile radios have shown signs of unreliability and it is no longer cost effective to continue to repair and maintain them; and,

**WHEREAS**, it is the considered conclusion of the Dodge County Law Enforcement Committee that it is necessary to purchase six new mobile radios to replace these six old mobile radios; and,

**WHEREAS**, monies sufficient to purchase six new mobile radios for the Sheriff's Office are included in the 2016 Budget for the Sheriff's Office, and are available in Business Unit 2021, Patrol, Account No. .5811, Automotive Equipment; and,

**WHEREAS**, the Law Enforcement Committee has determined it to be in the best interests of Dodge County to purchase mobile radios pursuant to the provisions of the WCA Services, Inc., Cooperative Purchasing Agreement (Contract Number 11-16200/CB) (Cooperative Purchasing Agreement) for the purchase of Motorola radio communications equipment; and,

**WHEREAS**, a copy of a document entitled *Unique Agreement Provides County Access To Sophisticated Motorola Solutions Communications Technology* that explains the Cooperative Purchasing Agreement, has been marked for identification as Exhibit "A", and has been attached hereto; and,

**WHEREAS**, Communications Service Wisconsin, LLC, of Portage, Wisconsin (Communications Service Wisconsin, LLC), utilizes Cooperative Purchasing Agreement pricing for the sale of Motorola radio communications equipment; and,

**WHEREAS**, Communications Service Wisconsin, LLC, has submitted a proposal in the amount of \$31,150.50 for the purchase of six new Motorola APX6500 mobile radios at a purchase price of \$5,191.75 each, a copy of that proposal has been marked for identification as Exhibit "B", and has been attached hereto; and,

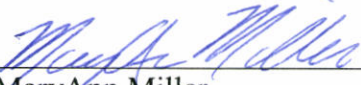


**WHEREAS**, the Law Enforcement Committee recommends that the Dodge County Board of Supervisors accept and approve this proposal and authorize the Law Enforcement Committee to purchase from Communications Service Wisconsin, LLC, six new Motorola APX6500 mobile radios at a purchase price of \$31,150.50; and,



**SO, NOW, THEREFORE, BE IT RESOLVED**, that the Dodge County Board of Supervisors hereby accepts and approves the proposal from Communications Service Wisconsin, LLC, and hereby authorizes the Dodge County Law Enforcement Committee to purchase from Communications Service Wisconsin, LLC, six new Motorola APX6500 mobile radios at a purchase price of \$31,150.50; and,

**BE IT FINALLY RESOLVED**, that upon presentation to the Dodge County Clerk of an invoice properly approved by the Chief Deputy of the Dodge County Sheriff's Office in a total amount of \$31,150.50, representing the purchase from Communications Service Wisconsin, LLC, of six new Motorola APX6500 mobile radios, the County Clerk is authorized to issue an order upon the Dodge County Treasurer for payment of such invoice, and that funds for payment of such invoice shall be taken from Business Unit 2021, Patrol, Account No. .5811, Automotive Equipment.

All of which is respectfully submitted this 15th day of March, 2016.

**Dodge County Law Enforcement Committee:**

  
MaryAnn Miller  
  
Darrell Pollesch  
  
Larry Bischoff

  
Larry Schraufnagel  
  
Lisa Derr

**FISCAL NOTE:**

Is the referenced expenditure included in the adopted 2016 Budget? ☒ Yes or ☐ No

Fiscal Impact on the adopted 2016 Budget:  
\$ 0

Fiscal Impact reviewed by the Dodge County Finance Committee on 3/8, 2016.

  
David Frohling, Chairman  
Dodge County Finance Committee



## **Unique Agreement Provides County Access To Sophisticated Motorola Solutions Communications Technology**

—J. Michael Blaska, Director of Programs & Services, Wisconsin Counties  
Association

Like many across America, Wisconsin counties are feeling the pressure of the rapidly increasing demand to do more with less—from responding to public safety emergencies to road repair. The pressure comes from a growing and aging population, the need to prepare for unpredictable natural disasters, the realities of possible terrorist attacks, and shrinking budgets.

These realities require public officials to focus on innovative ways to reduce public safety response time to constituents needs, effectively manage complex emergency scenes, and efficiently coordinate the work of potentially large numbers of first responders and others at an incident scene.

As many of you know, one of the most important tools every government agency relies upon to help ensure that its response to any emergency is quick, effective and efficient is its communications equipment and system.

For this reason, WCA Services, Inc., a wholly owned subsidiary of the Wisconsin Counties Association, and Motorola Solutions, Inc., have entered into a first-ever agreement that helps ensure every county in Wisconsin will have access to the most sophisticated communications technology and solutions available—from voice to data to video. As importantly, every county and local government agency in Wisconsin, from public safety to public service agencies, will be able to purchase Motorola communications equipment and systems at a significant savings.

This agreement has been two years in the making with WCA Services, Inc. and Motorola working diligently to make sure that it offered a significant benefit to government agencies throughout Wisconsin. Government agencies can take advantage of the new agreement immediately.

WCA Services, Inc. is particularly excited about this new alliance because Motorola is a leading manufacturer and provider of sophisticated communications systems and equipment for public safety, government and enterprise applications worldwide. As many public safety professionals in

Wisconsin know, Motorola has been a leader in providing mission-critical communications equipment in the state and local government market for more than 80 years.

What many may not know is that the state of Wisconsin has played a significant role in Motorola's growth. Motorola has designed, manufactured, installed and maintained government communications systems in the state for more than 50 years. The company provides an unmatched portfolio of mission-critical communications products, devices, accessories, software, network options, services and systems to meet any government entity's communications needs.

Today, the company blankets the state with field engineers and project managers along with direct sales and service representatives. They live in Wisconsin; they work in Wisconsin. Further, the company works with eight independent service shops and 23 value-added resellers who employ more than 150 Wisconsin residents.

The agreement between WCA Service, Inc. and Motorola creates a simple process for counties and local government agencies to purchase exactly the communications equipment and systems they need to respond to the calls for service they receive every day.

Here is how it works. If your county or local government agency decides to purchase communications equipment included within the new agreement, you can work directly with Motorola dealers throughout the state of Wisconsin or with the company's direct sales personnel. Once system details are confirmed, a purchase order is issued to Motorola Solutions, Inc. To ensure that each order is processed within the provisions of the new agreement, the order simply must state, *"This order is subject to the terms and conditions of the WCA Services, Inc. contract number 11-16200/CB."*

As a public official, you may be familiar with some of the public safety and countywide communications systems Motorola has installed or is installing around the state.

#### **CONVENTIONAL SYSTEMS**

Green Lake County (2010)

Shawano County (2012)

Vilas County (2012)

**DIGITAL CONVENTIONAL SYSTEMS**

Marinette County (2002)  
Oconto County (2004)  
Waushara County (2011)

**SMARTNET TRUNKING SYSTEMS**

Milwaukee County (1994)  
Sheboygan County (1998)  
Waukesha County (1998)

**P25 DIGITAL TRUNKING SYSTEMS**

Manitowoc County (2011)  
Winnebago County (2012)  
Brown County (2012)  
Outagamie County (2012)

Public safety communications systems and equipment can be the most important tools a government agency will purchase to help save lives and property, reduce response time to constituents' calls, manage resources efficiently, increase productivity and meet the challenge to do more with less. WCA Services, Inc. is confident that this alliance with Motorola will provide the communications options, expertise and support valued most by Wisconsin counties and local government agencies.

For more information contact J. Michael Blaska at [Blaska@wicounites.org](mailto:Blaska@wicounites.org) or by phone at 608.222.8520.

###



Portage • Madison • La Crosse



**MOTOROLA SOLUTIONS**

Radio Solutions Channel Partner

**Communications Service Wisconsin LLC.**

305 E. Albert Street

Portage, WI 53901

phone: (608) 745-3300 fax: (608) 745-0300

Date: 2/24/2016

Quotation: DF-160224-2

Prepared for: Dodge County

Attn: Dale Marks

Address: 124 West St

Juneau, WI 53039

PH: 920-382-2059

Email: dmarks@co.dodge.wi.us

| Qty. | Item ID | Description | Unit Price | Total |
|------|---------|-------------|------------|-------|
|------|---------|-------------|------------|-------|

**APX Radios with WCA Pricing (25% Off List)**

*This Quote is provided by Communications Service acting as an MR for Motorola Solutions*

a Motorola APX6500 Mobile w/ O9 Control Head **\$5,191.75**

Includes: Transceiver (VHF, 100W, 870 Channels), O9 Control Head, Whelen/Motorola Siren/PA, Universal Relay Controller for Light Controls, Remote Mount w/ Cables (17 FT), Palm Microphone, 7.5 Watt External Speaker and No Antennas

Software: P25 Conventional Operation

Encryption: DES/DES-XL/DES-OFB, ADP & MultiKey

Warranty: Five Years

Item Total: **\$0.00**

Shipping: included

Sub Total: **\$0.00**

Tax: Exempt

If tax exempt, please provide Tax exempt ID

Price valid 60 days from date of Quote

Total: **\$0.00**

Quoted by: Derek Foster

Date: 2/24/2016

Accepted by: \_\_\_\_\_

Date: \_\_\_\_\_

Exhibit "B"



RESOLUTION NO. 15-91

TO THE HONORABLE BOARD OF SUPERVISORS OF DODGE COUNTY, WISCONSIN  
MEMBERS:

**WHEREAS**, the Dodge County Sheriff's Office has entered into a contract with the federal government for the transportation of federal detainees and the housing of federal detainees in the Dodge County Detention Facility; and,

**WHEREAS**, the Sheriff's Office currently operates a 2009 Diesel Chevrolet 3500 Cargo Van for the purpose of transporting federal detainees, which has traveled in excess of 500,000 miles, has shown signs of unreliability, is near the end of its useful life, and needs to be replaced. This vehicle will be sold at auction and the revenue will be allocated to BU2061(Corrections) as part of the 2016 Sheriff's Office budget; and,

**WHEREAS**, the Dodge County Law Enforcement Committee has determined it to be in the best interests of Dodge County to purchase vehicles pursuant to the provisions of the State of Wisconsin Contract (Bid Number RFB 28209-RH) for the purchase of state and municipal vehicles; and,

**WHEREAS**, Ewald Automotive Group, Inc., of Oconomowoc, Wisconsin (Ewald), has been awarded the State of Wisconsin Contract (Bid No. RFB 28209-RH) for the purchase of various types of model year 2016, or newer, state and municipal vehicles; and,

**WHEREAS**, Ewald Automotive Group, Inc., has submitted a proposal in the amount of \$38,942 for the purchase of one new 2016 Diesel Chevrolet 3500 Cargo Van, that will be used by the Sheriff's Office for the purpose of transporting federal detainees; and,

**WHEREAS**, monies sufficient to purchase one new cargo van are included in the 2016 Budget for the Sheriff's Office, and are available in Business Unit 2061, Jail, Account No. .5811, Automotive Equipment;


**SO, NOW, THEREFORE, BE IT RESOLVED**, that the Dodge County Board of Supervisors hereby authorizes the Dodge County Law Enforcement Committee to purchase from Ewald Automotive Group, Inc., of Oconomowoc, Wisconsin, one new 2016 Diesel Chevrolet 3500 Cargo Van at a purchase price of \$38,942, that will be used by the Dodge County Sheriff's Office for the purpose of transporting federal detainees; and,

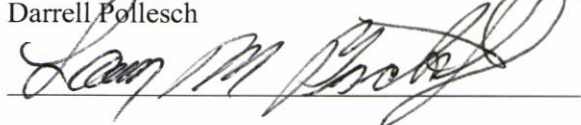
**BE IT FINALLY RESOLVED**, that upon presentation to the Dodge County Clerk of an invoice properly approved by the Chief Deputy of the Dodge County Sheriff's Office in a total amount of \$38,942 representing the purchase from Ewald Automotive Group, Inc., of Oconomowoc, Wisconsin, of one new 2016 Diesel Chevrolet 3500 Cargo Van, the County Clerk is authorized to issue an order upon the Dodge County Treasurer for payment of such invoice, and that funds for payment of such invoice shall be taken from Business Unit 2061, Jail, Account No. .5811, Automotive Equipment, of the 2016 Dodge County Budget.

All of which is respectfully submitted this 15th day of March, 2016.

**Dodge County Law Enforcement Committee:**

  
MaryAnn Miller

  
Darrell Pollesch



  
Larry Schraufnager

  
Lisa Derr

Larry Bischoff


**FISCAL NOTE:**

Is the referenced expenditure included in the adopted 2016 Budget? X Yes or      No

Fiscal Impact on the adopted 2016 Budget:

\$     0    

Fiscal Impact reviewed by the Dodge County Finance Committee on 3/8, 2016

  
David Frohling, Chairman  
Dodge County Finance Committee

TO THE HONORABLE BOARD OF SUPERVISORS OF DODGE COUNTY, WISCONSIN MEMBERS:

**WHEREAS**, The Dodge County Sheriff's Office operates a Water Safety Patrol program, administered in cooperation with the Wisconsin Department of Natural Resources and enforces statutes and administrative code provisions applicable to Water Safety Patrol programs; and,

**WHEREAS**, the Sheriff's Office currently operates a 2004 Alumacraft 1650 boat, equipped with a 2005, 75 horsepower Mercury Optimax outboard motor, which is transported by a 2004 Shorelander trailer. The outboard motor has shown signs of unreliability, and the current boat size and type have shown stability issues in severe weather conditions; and,

**WHEREAS**, in January of 2016, the Sheriff's Office submitted a Request For Proposal to five boat dealerships. A copy of this Request For Proposal has been marked for identification as Exhibit "A", and has been attached hereto. The dealerships which received this Request For Proposal, are set forth, as follows:

1. Skipper Bud's, Oshkosh, Wisconsin (Skipper Bud's);
2. M-W Marine, Hales Corners, Wisconsin;
3. Jalensky's, Kenosha, Wisconsin;
4. Cedar Lake Sales, West Bend, Wisconsin (Cedar Lake Sales); and,
5. Thompson Marine, Sheboygan, Wisconsin; and,

**WHEREAS**, two dealerships responded to the Request For Proposal. Copies of their respective submitted proposals have been marked for identification as Exhibit "B" (Cedar Lake Sales), and Exhibit "C" (Skipper Bud's). The following is a summary of the proposals:

1. Skipper Bud's proposed a new 2016 Starfish 176 DC Fish & Ski Boat, a new Mercury 115 ELPT outboard motor, and a new trailer for \$30,940.79; and,
2. Cedar Lake Sales proposed a new 2016 Crestliner 1750 Fish Hawk boat, a new 115 horsepower Mercury outboard motor, and a new trailer for \$28,025; and,

**WHEREAS**, the Dodge County Law Enforcement Committee has determined it to be in the best interests of Dodge County to replace the boat, motor, and trailer, currently operated by the Sheriff's Office and to accept the proposal made by Cedar Lake Sales; and,

**WHEREAS**, the Law Enforcement Committee recommends to the Dodge County Board of Supervisors that the Dodge County Board of Supervisors authorize the Law Enforcement Committee to purchase a new boat, a new outboard motor, and a new trailer as described in the proposal made by Cedar Lake Sales and in conformity with the terms of the proposal made by Cedar Lake Sales; and,

**WHEREAS**, after the current boat, outboard motor, and trailer have been replaced, they will be sold at auction in the best interest of Dodge County, and as guided by rule; and,



**WHEREAS**, the Wisconsin Department of Natural Resources provides up to 75% reimbursement for boats and related equipment over a five year period, for agencies participating in Water Safety Patrol programs; and,

**WHEREAS**, monies sufficient to purchase one new 2016 Crestliner 1750 Fish Hawk boat, one new 115 horsepower Mercury outboard motor, and one new trailer for the Sheriff's Office Water Safety Patrol program are included in the 2016 Budget for the Sheriff's Office, and are available in Business Unit 2024, Water Patrol, Account No. .5819, Other Capital Equipment;

**SO, NOW, THEREFORE, BE IT RESOLVED**, that the Dodge County Board of Supervisors hereby authorizes the Dodge County Law Enforcement Committee to purchase from Cedar Lake Sales, West Bend, Wisconsin (Cedar Lake Sales), a new 2016 Crestliner 1750 Fish Hawk boat, a new 115 horsepower Mercury outboard motor, and a new trailer at a purchase price of \$28,025, that will be used by the Dodge County Sheriff's Office for its Water Safety Patrol program; and,

**BE IT FINALLY RESOLVED**, that upon presentation to the Dodge County Clerk of an invoice properly approved by the Chief Deputy of the Sheriff's Office in a total amount of \$28,025, representing the purchase from Cedar Lake Sales, of a new 2016 Crestliner 1750 Fish Hawk boat, a new 115 horsepower Mercury outboard motor, and a new trailer, the County Clerk is authorized to issue an order upon the Dodge County Treasurer for payment of such invoice, and that funds for payment of such invoice shall be taken from Business Unit 2024, Water Patrol, Account No. .5819, Other Capital Equipment.

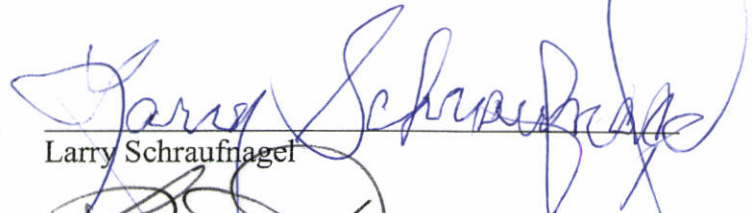
All of which is respectfully submitted this 15th day of March, 2016.

**Dodge County Law Enforcement Committee:**

  
MaryAnn Miller

  
Darrell Pollesch

  
Larry Bischoff

  
Larry Schraufnagel

  
Lisa Derr

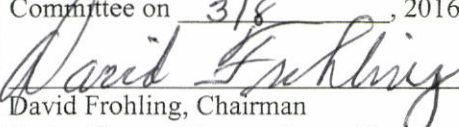
**FISCAL NOTE:**

Is the referenced expenditure included in the adopted 2016 Budget? ☒ Yes or ☐ No

Fiscal Impact on the adopted 2016 Budget:

\$ 0

Fiscal Impact reviewed by the Dodge County Finance Committee on 3/8, 2016.

  
David Frohling, Chairman

Dodge County Finance Committee



# **REQUEST FOR PROPOSAL**

## **Dodge County Sheriff's Office**

### **Boat, Motor and Trailer Specifications**

#### **Boat:**

- Aluminum boat for Law Enforcement Patrol on Dodge County Waters.
- Not less than 16'9 in length (excluding brackets) nor more than 17'8"
- Aluminum hull, deep "V" or "V" design
- Hull thickness: Minimum of 0.080 inches bottom and side.
- Horsepower rating not less than 115HP
- Built in fuel tank with minimum capacity of 27 gallons.
- Minimum of 2 adjustable heights, air ride pedestal seats with non-pinch hinges. jump seats of some sort in the rear.
- Minimum 4 storage compartments (minimum of 2 lockable) on bow and on sides of boat.
- Canvas cruiser top set
- Wrap around walkthrough windshield with driver and passenger console, tilt steering wheel with anti- feedback.
- Hydraulic steering.
- Instruments on console: Tachometer, speedometer, voltmeter, tilt/trim, fuel gauges, hour meter, horn, AM/FM radio w/speakers,
- One cigarette type plug for cellular phone/spotlight on console.
- Interior courtesy lighting standard configurations.
- Fire extinguisher support with USCG approved fire extinguisher.
- Raised floor with marine grade carpet covering.
- Navigation lights, bow and stern, storable.
- Self-draining splash-well.
- Two marine batteries (850 cold crank amps) with terminal covers or boxes and tie downs.
- Four cleats -2 on each side of the bow and stern.
- Marine boat cover to fit boat for storage
- One electric bilge pump minimum.
- Pre-wired bow mounted trolling receptacle and plug.

- Color to be chosen from standard colors
- Transom saver

### **Motor Installed on Boat:**

- Not less than 115 HP or max what boat is rated for. Must be a 4 stroke design Electric start.
- Power tilt and trim.
- Stainless steel propeller tuned for boat.

### **Trailer for Boat:**

- Capacity to carry boat, motor and gear (current model year)
- Roller style with guides.
- Hand winch with strap and bow hook safety chain.
- Required lighting equipment, LED, water proof (4 wire)
- Bearing protectors (bearing Buddies).
- 2' ball coupler with 2 safety chains.
- Detachable or sing tongue.
- Swivel trailer tongue jack stand with wheel
- Spare tire mounted on trailer.
- Transom tie downs or straps.

Dodge County Sheriff's Office

Scott Petrack, Deputy

920-386-4121

[spetrack@co.dodge.wi.us](mailto:spetrack@co.dodge.wi.us)

As of 2-17-16



1/28/16  
Dodge Co.

|   |          |
|---|----------|
| 2016 Crestliner 1750 Fish Hawk WT, 115hp Mercury 4 stroke, 3000lb trailer | \$21,577 |
| Freight   | \$ 756   |
| Cover   | \$ 716   |
| Spare tire  | \$ 168   |
| Power pedestal exchange for driver and passenger seat                     | \$ 200   |
| Install their locator   | \$ 100   |
| Conversion stern bench  | \$ 346   |
| Full enclosure package, top sides, aft and tonneau                        | \$ 1,165 |
| Hydraulic steering  | \$ 742   |
| Dealer prep with 2 batteries  | \$ 500   |
| SS prop   | \$ 450   |
| Roller trailer upgrade  | \$ 250   |
| Ratchet tie downs   | \$ 86    |
| Engine install  | \$ 295   |
| Fire extinguisher   | \$ 29    |
| Stereo  | \$ 357   |
| Digital gauge with hour meter and engine monitor                          | \$ 808   |
| 2 bow compartment locks   | \$ 100   |
| Grow boating fee  | \$ 30    |
| Dual battery switch   | \$ 150   |

Total \$28,825

|          |           |
|----------|-----------|
| Tax 5.6% | \$ exempt |
| Rebate   | \$ 800    |
| Doc Fees | \$        |

Total Due \$ 28,025

Exhibit "B"

# Startin' 176 DC Fish & Ski

## #1 Select your Boat, Engine & Trailer Package

| Check Order   | MSRP   |
|---|--------|
| PACKAGE INCLUDES: BOAT, ENGINE, CONTROLS, &                       |        |
| YAMAHA  |        |
| F80LA   | 28,431 |
| F115LB  | 31,108 |
| BRP   |        |
| E80DPOL   | 29,474 |
| E115DGL   | 31,873 |
| MERCURY   |        |
| 80ELPT  | 29,871 |
| 115ELPT OPTIMAX PRO XS  | 31,053 |
| X 115ELPT   | 31,230 |
| HONDA   |        |
| BF80D1RT  | 30,160 |
| BF115D1LA   | 32,163 |
| SUZUKI  |        |
| DF80ATL   | 29,047 |
| DF115ATL  | 31,183 |
| OR ANY ENGINE NOT LISTED ABOVE CAN BE AVAILABLE IN ENGINE         |        |
| Engines in \$1000 (plus extra \$500 that is already reflected in) |        |

|                                 |      |
|---------------------------------|------|
| Controls (Omits from Package)   | -870 |
| Shrink Wrap                     | \$1  |
| Transit Shipping Cover - V-hull | 187  |
| Hang Engine & Rig Controls      | 488  |

## #2 Select your Trailer

|                             |        |
|-----------------------------|--------|
| TRAILER UPGRADES:           |        |
| Tredmaster 1724             | -2,111 |
| Shorelander SMV22GL (BLACK) | -103   |
| Shorelander SMV22GL (GALV)  | 150    |

## #3 Select your Color

|      |  |
|------|--|
| Blue |  |
| Red  |  |

#### #4 Select your Package

|  |       |
|--|-------|
| POWER PACK UPGRADE   | 1,811 |
| (Includes Humminbird Heko 6, 45 PD Trolling Motor, Quick Disconnect) |       |
| <input checked="" type="checkbox"/> ALL-WEATHER PACKAGE              | 2,059 |
| (Floating Cover, Mooring Cover inside Cabin, Snap-In Carpet and B)   |       |
| FAMILY SKI PACKAGE   | 900   |
| (8H Tow Poles, Stainless 2-Step Bunking Ladder, Bow Cushions)        |       |

#### #5 Select your Graph

|                                    |     |
|------------------------------------|-----|
| Humminbird 187C w/ RAM Mount       | 172 |
| Humminbird Heko 6 Super GPS w/ RAM | 619 |
| Humminbird 899C (1) w/ RAM Mount   | 832 |

#### #6 Select your Trolling Motor

|                            |       |
|----------------------------|-------|
| 55PD (64" shaft)           | 773   |
| 70PD (60" shaft)           | 804   |
| 70PD V2/APA/62 (60" shaft) | 1,339 |
| Quick Disconnect           | 80    |

#### #7 Select your Charger

|                               |     |
|-------------------------------|-----|
| 2-Bank ProMariner ProSport 8  | 207 |
| 3-Bank ProMariner ProSport 15 | 327 |

#### #8 Select your Options

|   |       |
|---|-------|
| Accessories   |       |
| Additional Seat                                       | 222   |
| Power Pedestal  | 190   |
| Stainless 2-Step Bunking Ladder                       | 345   |
| Bow Cushion Set                                       | 810   |
| Ski Tow   | 654   |
| Outboard Motor Bracket                                | 89    |
| Fuel / Water Separator (Marcomp)                      | 140   |
| Covers  |       |
| Snap On Mooring Cover                                 | 608   |
| Installation of Mooring Cover                         | 180   |
| Transferable Regal Cover (Down)                       | 710   |
| Installation of Regal Cover                           | 90    |
| Bimini Top With Vase                                  | 899   |
| Full Enclosure w/ Bunk Cover                          | 1,723 |
| Slide Curtain   | 628   |
| All Curtain   | 494   |
| Drop Curtain  | 404   |
| Wet Thru Curtain                                      | 185   |
| Bow Cover   | 389   |
| Flooring  |       |
| Snap In Carpet  | 642   |
| Electrical  |       |
| Stares Infinity PRV250                                | 810   |
| Stares Infinity PRV250 (Sides)                        | 128   |
| <input checked="" type="checkbox"/> Depth Gauge       | 188   |
| Steering  |       |
| Extreme Tilt Steering                                 | 810   |
| <input checked="" type="checkbox"/> SeaStar Hydraulic | 1,440 |

MSRP 35,041  
 Dealer Add 2,120  
 TOTAL 37,161

YOUR PRICE \$30,940.79 + tax + title

Dealer installed  
 Cig plug @ helm  
 Battery (2) w/switch  
 Transom saver  
 Spare tire  
 Stainless prop  
 Trim gauge  
 Hour meter

RESOLUTION NO. 15-93

TO THE HONORABLE BOARD OF SUPERVISORS OF DODGE COUNTY, WISCONSIN MEMBERS:

**WHEREAS**, recently, the heat exchanger in an Alto-Shaam Combi Oven in the kitchen in the Dodge County Detention Facility failed, and it was, therefore, necessary to take the Combi Oven out of service; and,

**WHEREAS**, the Dodge County Building Committee has formed the considered conclusion that it is necessary to purchase a new Alto-Shaam Combi Oven for installation and use in the kitchen in the Dodge County Detention Facility; and,

**WHEREAS**, on March 2, 2016, the Dodge County Physical Facilities Director solicited a price quotation from Boelter, LLC, 4200 N. Port Washington Road, Glendale, Wisconsin (Boelter, LLC), for the purchase of a new Alto-Shaam Combi Oven; and,

**WHEREAS**, on March 3, 2016, the Physical Facilities Director received a price quotation from Boelter, LLC, for the purchase of a new Alto-Shaam Model No. CTP20-20G Combi Oven (Combi Oven), in the amount of \$34,233, a copy of which price quotation has been marked for identification as Exhibit "A", and has been attached hereto; and,

**WHEREAS**, the Dodge County Building Committee has formed the considered conclusion that it is necessary to purchase a new Combi Oven from Boelter, LLC, at a total cost of \$34,233; and,

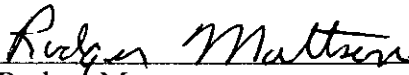
**WHEREAS**, the Building Committee recommends to the Dodge County Board of Supervisors that the Dodge County Board of Supervisors authorize the Dodge County Physical Facilities Director to use funds in Business Unit 1326, Jail Improvements, Account No. .5829, Other Capital Improvements, in the amount of \$34,233, to purchase a new Combi Oven from Boelter, LLC;

**SO, NOW, THEREFORE, BE IT RESOLVED**, that the Dodge County Board of Supervisors hereby authorizes and directs the Dodge County Physical Facilities Director to use funds in Business Unit 1326, Jail Improvements, Account No. .5829, Other Capital Improvements, in the amount of \$34,233, to purchase a new Alto-Shaam Model No. CTP20-20G Combi Oven (Combi Oven) from Boelter, LLC, 4200 N. Port Washington Road, Glendale, Wisconsin (Boelter, LLC); and,

**BE IT FINALLY RESOLVED**, that upon presentation to the Dodge County Clerk of an invoice properly approved by the Dodge County Physical Facilities Director, in the amount of \$34,233, representing the purchase of a new Combi Oven from Boelter, LLC, the County Clerk is hereby authorized and directed to draw an order upon the Dodge County Treasurer for payment of such invoice, and that funds for payment of such invoice shall be taken from Business Unit 1326, Jail Improvements, Account No. .5829, Other Capital Improvements.

All of which is respectfully submitted this 15th day of March, 2016.


**Dodge County Building Committee:**

  
Rodger Mattson

  
Mark Roesch

Chester Caine

Thomas Nickel

  
Dennis Schmidt

**FISCAL NOTE:**

Is the referenced expenditure included in the  
adopted 2016 Budget? \_\_\_\_ Yes or x No

Fiscal Impact on the adopted 2016 Budget:  
\$ 34,233

Fiscal Impact reviewed by the Dodge County  
Finance Committee on 3/8, 2016.

  
David Frohling, Chairman  
Dodge County Finance Committee

03/03/2016

Project:  
Dodge County

From:  
Boelter, LLC  
Paul Tomkowiak  
4200 N. Port Washington Road  
Glendale, WI 53212-1032  
(414)967-4348 (Contact)

Job Reference Number: 10548

| Item        | Qty  | Description  | Sell        | Sell Total  |
|-------------|------|--|-------------|-------------|
| 1           | 1 ea | <b>COMBI OVEN</b><br>Alto-Shaam Model No. CTP20-20G<br>Combitherm® CT PROformance™ Combi Oven/Steamer, gas, boiler-free, floor model with roll-in cart, (20) non-tilt support rails, (20) 18" x 26" full size sheet or (40) 12" x 20" full size hotel pan (1/1 GN) capacity, PROtouch control with steam/convection/combi and retherm cooking modes, programmable cool-down, SafeVent™ steam venting, single point removable probe, CombiClean PLUS™ with (5) cleaning levels, CoolTouch3™ glass window, door hinged right, high efficiency LED lighting, stainless steel construction, seismic legs, 266,000 BTU, EcoSmart®, cULus, UL-EPH, ANSI/NSF 4, CE, IP X5, Gastec | \$33,819.00 | \$33,819.00 |
|             | 1 ea | 12 month extended warranty to begin at the end of std. warranty & continue for 12 additional months (net)  |             |             |
|             | 1 ea | It is the sole responsibility of the owner/operator/purchaser of this equipment to verify that the incoming water supply is comprehensively tested and, if required, provide a means of water treatment that would meet the compliance requirements with the manufacturers water quality standards published on the product spec sheet. Non-compliance with these minimum standards will potentially damage this equipment and/or components and VOID the original equipment manufacturers warranty  |             |             |
|             | 1 ea | Free mechanical start up & performance check-must register the combi equipment online at <a href="http://www.alto-shaam.com/warranty">www.alto-shaam.com/warranty</a> within 30 days of shipment in order to qualify at no cost (Travel charges outside a 60-mile radius of an Alto-Shaam designated ASA may apply; Additional limitations apply.)   |             |             |
|             | 1 ea | Natural gas  |             |             |
|             | 1 ea | Combi Oven/Steamer Unit, without CombiSmoker option, standard  |             |             |
|             | 1 ea | 120v/60/1-ph, 13.6 amps, 1.7kW, 14 AWG, NO cord or plug, standard  |             |             |
|             | 1 ea | Factory installed NEMA 5-20P, 20A, 125V Plug   |             |             |
|             | 1 ea | NOTE: Security options not available on recessed door models   |             |             |
|             | 1 ea | Security Devices Package, with tamper-proof screws, without product probe  | \$414.00    | \$414.00    |
| ITEM TOTAL: |      |  |             | \$34,233.00 |
| Total       |      |  |             | \$34,233.00 |



Acceptance: Russell L. Freber Date: 3-2-16  
Printed Name: Russell L. Freber  
Project Grand Total: \$34,233.00

RESOLUTION NO. 15-94

TO THE HONORABLE BOARD OF SUPERVISORS OF DODGE COUNTY, WISCONSIN  
MEMBERS:

**WHEREAS**, significant property damage was caused at Dodge County Astico Park by straight line and tornadic winds July 13th, 2015; and,

**WHEREAS**, the resulting combination of damage to facilities and the large number of downed or hazardous trees, made for extremely unsafe conditions which forced closure of Dodge County Astico Park to the public; and,

**WHEREAS**, due to the closing of Dodge County Astico Park for the time necessary to complete emergency repairs and conduct cleanup sufficient to ensure the safety of park visitors, a significant loss of camping, recreational equipment and facility rental revenue resulted; and,

**WHEREAS**, an inventory and assessment of damage, cost of storm cleanup services, and estimate of revenue loss was undertaken and a claim subsequently submitted to Dodge County's insurance carrier; and,

**WHEREAS**, the Final Statement of Loss was delivered to Dodge County February 12, 2016 (attached as Exhibit "A") and receipt of \$46,245.27 in insurance recovery monies is anticipated on or before March 15, 2016; and,

**WHEREAS**, the storm damage and associated cleanup costs and loss of revenue were unanticipated and were incurred in Year 2015; and

**WHEREAS**, the \$46,245.27 in insurance recovery monies were not included in the Year 2015 Budget for Dodge County Astico Park; and

**WHEREAS**, these monies are necessary for storm damage repair and replacement projects in the Year 2016 Budget for Dodge County Astico Park; and

**WHEREAS**, the exact amount of insurance recovery monies was unknown prior to completion of the Year 2016 Budget for Dodge County Astico Park, there was reasonable expectation that the final amount would be calculated and received in 2016; and

**WHEREAS**, as a result, only \$20,000 of the insurance recovery monies anticipated to be received in 2016 were included in the Year 2016 Budget for Dodge County Astico Park with offsetting expenses for several recovery projects; and

**WHEREAS**, additional recovery projects will need to be undertaken with these monies over and above the \$20,000 already included in the Year 2016 Budget for Dodge County Astico Park; and


**WHEREAS**, the Planning, Development and Parks Committee recommends that the Dodge County Board of Supervisors authorize and direct the Dodge County Finance Director to transfer the \$46,245.27 in insurance recovery monies received in March 2016 for storm damage repair, cleanup and revenue loss incurred in 2015, from the Year 2015 Dodge County Astico Park Budget to the Year

2016 Dodge County Astico Park Budget to be used to support necessary park recovery projects as budgeted and needed as time permits;


**SO, NOW, THEREFORE, BE IT RESOLVED,** that the Dodge County Board of Supervisors authorize and direct the Dodge County Finance Director to transfer the \$46,245.27 in insurance recovery monies received in March 2016 for storm damage repair, cleanup and revenue loss incurred in 2015, from the Year 2015 Dodge County Astico Park Budget to the Year 2016 Dodge County Astico Park Budget to be used to support necessary park recovery projects as budgeted and needed as time permits.

All of which is respectfully submitted this 15<sup>th</sup> day of March, 2016.

**Dodge County Planning, Development and Parks Committee:**

  
Thomas J. Schaefer

  
Randy Grebel

  
Allen Behl

  
Joseph Marsik

  
Janice Bobholz

**FISCAL NOTE:**

Is the referenced expenditure included in the adopted 2016 Budget? \_\_\_\_ Yes or **X** No

Fiscal Impact on the adopted 2016 Budget:

\$26,245.27 (Rev) – \$26,245.27 (Exp) = \$0.00

Fiscal Impact reviewed by the Dodge County Finance Committee on 3/8, 2016.

  
David Frohling, Chairman  
Dodge County Finance Committee

## EXHIBIT "A"

As of: February 12th, 2016

Schedule # 1 SOV location #21



## Final - STATEMENT OF LOSS

Statement of Values Location #21

Insured: PEPID Dodge County  
 Loss Location: N3620 County RD Elba  
 Date of Loss: July 13th, 2015  
 Type of Loss: Wind, tornado  
 Insurer Reference #: 17471589  
 McLarens Reference #: 2.036746

Insurance Company(s): Various  
 Insurer Policy #: Various  
 Policy Period:  
 Policy Forms:

| Item                         | Limit of Liability | Deductible  | Coinsurance |
|------------------------------|--------------------|-------------|-------------|
| Building                     | NA                 | \$ 5,000.00 | N/A         |
| Business Personal Properties | Included above     |             |             |
| Time Element                 | Included above     |             |             |

## LOSS AS DETERMINED &amp; ADJUSTED

| Item   | Detail   | Submitted Value      | Adjusted & Recommended Value | Comments                              |
|--|--|----------------------|------------------------------|---------------------------------------|
| <b>Real Property</b>                           |  |                      |                              |                                       |
| Office building roof repair                    | per estimate completed   | \$ 175.00            | \$ 175.00                    | Milestone const temp repair           |
| firewood sheter temp labor                     | Per agreement with insured from Adjuster   | \$ 161.00            | \$ 161.00                    | McLarens negotiated this rate total   |
| Flag pole                                      | Per prior invoice estimate attached  | \$ 411.07            | \$ 411.07                    | Belson Outdoors invoice 123286        |
| Pumphouse repairs and restroom                 | per estimate completed   | \$ 1,474.25          | \$ 1,474.25                  | Garriet Den local builder very inexp  |
| Storm material for office and firewood shelter | per invoice attached   | \$ 136.28            | \$ 136.28                    | True Value 7865.5233                  |
| Dumpster                                       | per invoice attached   | \$ 445.00            | \$ 445.00                    | American Disposal invoice 51038       |
| Paint for Firewood Shelter                     | Farm and Fleet invoice   | \$ 24.95             | \$ 24.95                     | attached Farm and Fleet               |
| shelter and registration office                | Per attached McLarens xactimate est  | \$ 23,905.64         | \$ 23,905.64                 | Attached McLarens Estimate            |
| Fencing by cemetery                            | per attached invoice   | \$ 5,766.00          | \$ 5,766.00                  | Haeir Fencing 03566                   |
| fencing by Maintenance bldg                    | per attached invoice   | \$ 404.59            | \$ 404.59                    | Invoice 10955                         |
|  |  | \$ -                 | \$ -                         |                                       |
| <b>Sub-total for Real Property</b>             |  | <b>\$ 32,903.78</b>  | <b>\$ 32,903.78</b>          |                                       |
| <b>Business Personal Property</b>              |  |                      |                              |                                       |
| Bat Houses                                     | per invoice attached   | \$ 90.00             | \$ 90.00                     | confirmed web print out doc           |
| Wood Benches                                   | per invoice attached   | \$ 300.00            | \$ 300.00                    | confirmed web print out doc           |
| surge protector battery backup                 | per invoice attached   | \$ 110.00            | \$ 109.95                    | Invoice 158859-64 Batteries/Bulbs     |
| Fire Rings                                     | per invoice attached   | \$ 115.50            | \$ 115.50                    | Invoice 59464                         |
| <b>Sub-total for Real Property</b>             |  | <b>\$ 615.50</b>     | <b>\$ 615.45</b>             | Adjuster112                           |
| <b>Extra Expense (BI / EE)</b>                 |  |                      |                              |                                       |
| Emergency labor                                | Agreed labor 12/hr times 4 people x 22 hrs<br>( very reasonable a lot of volunteer at no chrg) | \$ 1,064.80          | \$ 1,064.80                  | Agreed pricing for demo work          |
| Emergency materials for fencing and buildings  | per Menards receipts   | \$ 626.61            | \$ 626.61                    | two menards recpts 86.53 + 569.21     |
| <b>Sub-Total For Extra Expens</b>              |  | <b>\$ 1,691.41</b>   | <b>\$ 1,691.41</b>           |                                       |
| <b>Business Income</b>                         |  |                      |                              |                                       |
|  | Per Attached Financials attached   | \$ 21,985.00         | \$ 21,473.10                 | Possible forensic Needed but          |
|  |  | \$ -                 | \$ -                         | appears very rationale took average   |
|  |  | \$ -                 | \$ -                         | of three years. Controller for county |
|  |  |                      |                              | reran with supporting agreed to       |
| <b>Total for Business Income</b>               |  | <b>\$ 21,985.00</b>  | <b>\$ 21,473.10</b>          | <b>Attached documentation</b>         |
|  |  | \$ -                 | \$ -                         |                                       |
| <b>Gross Total (BPP BLUG EE)</b>               |  | <b>\$ 57,195.69</b>  | <b>\$ 55,683.74</b>          |                                       |
| <b>Less Depreciation</b>                       |  | <b>\$ (5,438.47)</b> | <b>\$ (5,438.47)</b>         | Pending rebuild from xactimate        |
| <b>Less Deductible</b>                         |  | <b>\$ (5,000.00)</b> | <b>\$ (5,000.00)</b>         |                                       |
| <b>Net Amount of Loss</b>                      |  | <b>\$ 46,757.22</b>  | <b>\$ 46,245.27</b>          | ACV Amount Recommendation             |

RESOLUTION NO. 15-95

TO THE HONORABLE BOARD OF SUPERVISORS OF DODGE COUNTY, WISCONSIN MEMBERS,

**WHEREAS**, the Dodge County Board of Supervisors last considered and established the salary and compensation for the Dodge County Board Chairman by means of Resolution No. 13-53, which was adopted by the Dodge County Board of Supervisors on March 18, 2014; and,

**WHEREAS**, Resolution No. 13-53 established the salary and compensation for the Dodge County Board Chairman for a period of two years, commencing on March 18, 2014, and ending on March 18, 2016, as \$12,000.00 per year, plus meeting payments and mileage for meetings attended, as set forth in Resolution No. 97-53, which was adopted by the Dodge County Board of Supervisors on August 19, 1997, and as set forth in Resolution No. 13-33, which was adopted by the Dodge County Board of Supervisors on October 15, 2013; and,

**WHEREAS**, on March 7, 2016, the undersigned Committee reviewed and reconsidered the salary and compensation of the County Board Chairman as established by Resolution No. 13-53 in light of and in consideration of the duties and responsibilities assigned to and undertaken by the County Administrator and the Dodge County Board Chairman and formed the following considered conclusions:


1. During the past two years the County Board Chairman has attended meetings of the County Board and meetings of County Board Committees, and, in addition, has worked closely, frequently, and effectively with numerous individuals, including the County Administrator, in many important areas of administration of county government, to the benefit of Dodge County;
2. The County Board Chairman will continue in the future to attend meetings of the County Board and meetings of County Board Committees, and, in addition, will continue in the future to work closely, frequently, and effectively with numerous individuals, including the County Administrator, in many important areas of administration of county government, to the benefit of Dodge County; and,
3. During the period of time commencing on March 18, 2016, and ending on March 18, 2018, the County Board Chairman's salary and compensation should be \$12,000.00 per year, plus meeting payments and mileage for meetings attended, as set forth in Resolution No. 97-53, which was adopted by the Dodge County Board of Supervisors on August 19, 1997, and as set forth in Resolution No. 13-33, which was adopted by the Dodge County Board of Supervisors on October 15, 2013;

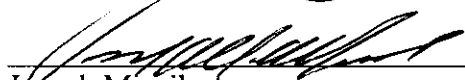
**SO, NOW, THEREFORE, BE IT RESOLVED**, that during the period of time commencing on March 18, 2016, and ending on March 18, 2018, the Dodge County Board Chairman shall be paid \$12,000.00 per year, plus meeting payments and mileage for meetings attended, as set forth in Resolution No. 97-53, which was adopted by the Dodge County Board of Supervisors on August 19, 1997, and as set forth in Resolution No. 13-33, which was adopted by the Dodge County Board of Supervisors on October 15, 2013.

All of which is respectfully submitted this 15th day of March, 2016.


**Dodge County Executive Committee:**


  
Russell Kottke

  
Donna Maly

  
Joseph Marsik

MaryAnn Miller

  
David Frohling

  
Harold Johnson

Jeff Berres

**FISCAL NOTE:**

Is the referenced expenditure included in the adopted 2016 Budget? ☒ Yes or ☐ No

Fiscal Impact on the adopted 2016 Budget:

\$ 0.00

Fiscal Impact reviewed by the Dodge County Finance Committee on 3/8, 2016.

  
David Frohling, Chairman  
Dodge County Finance Committee



RESOLUTION NO 15-96

TO THE HONORABLE BOARD OF SUPERVISORS OF DODGE COUNTY, WISCONSIN

Members:

WHEREAS, Dodge County, a Body Corporate under the laws of the State of Wisconsin, has adopted a comprehensive Zoning Ordinance which is in full force and effect, and

WHEREAS, the town Board of Emmet has adopted a Town Zoning ordinance for said town, the power to adopt a town zoning ordinance having been granted by a referendum vote of electors of the Town of Emmet held at the time of a regular annual town meeting, and

WHEREAS, a public hearing as to the proposed amendment to the town zoning ordinance of the Town of Emmet was held on February 24, 2016 by the Town Zoning Board of the Town of Emmet and the proposed amendment to the Zoning Ordinance of the Town of Emmet having been adopted by the Town Board of the Town of Emmet.

THEREFORE BE IT RESOLVED: that the amendment to the Town Zoning Ordinance of the Town of Emmet is hereby approved, by the Board of Supervisors of Dodge County, Wisconsin.

All of which is respectfully submitted this 15th day of March, 2016.



Allen Behl, Supervisor

**REPORT** to Res. 15-96

**TO THE HONORABLE DODGE COUNTY BOARD OF SUPERVISORS**

We the Dodge County Planning, Development and Parks Committee, hereby report favorably on the petition of the Town of Emmet Town Board requesting amendment of the Zoning Ordinance, Town of Emmet, Dodge County, Wisconsin, as represented by Exhibit A for the purpose of modifying the list of uses that will be allowed under the Town of Emmet Zoning Ordinance as a conditional use permit in the A-1 Prime Agricultural Zoning District and recommend approval of the resolution submitted by the Town of Emmet for this petition.


The committee has reviewed the petition in accord with s. 60.62(3) Wisconsin Statutes and finds the proposed code amendments are consistent with the Town's Comprehensive Plan.

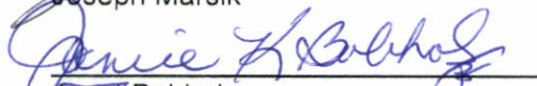
Respectfully submitted this 7<sup>th</sup> day of March, 2016

  
Tom Schaefer

  
Allen Behl

  
Randy Grebel

  
Joseph Marsik

  
Janet Bobholz  
*Janice*

Planning, Development and Parks  
Committee



TOWN OF EMMET  
ZONING ORDINANCE AMENDMENT NO 36

AN ORDINANCE AMENDING THE ZONING ORDINANCE,  
TOWN OF EMMET, DODGE COUNTY, WISCONSIN,  
BY ADDING VARIOUS AGRICULTURAL RELATED USES AS A  
CONDITIONAL USE IN AN A-1 PRIME AGRICULTURAL DISTRICT.

Agronomy, A-I Service, Auction & Consignment Sales,  
Bed & Breakfast, Christmas Tree Sales, Farm Equipment  
Repairs & Sales, Grain Elevator & Storage, Health Food Stores,  
Home Occupation ( to include related retail Sales),  
Mini-Warehouses, Vacant Agricultural Buildings used for  
Public Storage and Seed Sales & Services.

WHEREAS the subject matter of this ordinance has been duly considered by the Town of Emmet Board of Supervisors, and a public hearing having been held after the giving of requisite notice of said hearing, as required by Section 60.61(4)(c)1. of the Wisconsin Statutes.

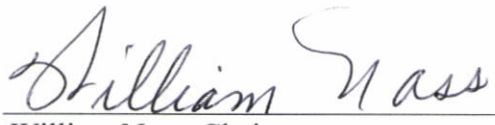
The Town Board of Supervisors of the Town of Emmet do ordain as follows:

Section 1: The Zoning Ordinance, Town of Emmet, Dodge County, Wisconsin, adopted on July 18, 1978 is hereby amending the Town of Emmet Zoning Ordinance,


Section 2: This ordinance amendment shall be effective upon adoption by the Town Board of Supervisors of the Town of Emmet and approval by the Dodge County Board of supervisors in accordance with Section 60.62(3) of the Wisconsin Statutes.

Section 3: All ordinances or parts of ordinances inconsistent with or in contradiction of the provisions of this ordinance amendment are hereby repealed.

Adopted and approved this  
24 day of Feb. 2016

  
William Nass, Chairman

  
Richard Walter, Supervisor

  
Debra Carlson, Clerk

  
David Huber, Supervisor

RESOLUTION NO. 15-97

TO THE HONORABLE BOARD OF SUPERVISORS OF DODGE COUNTY, WISCONSIN MEMBERS,

**WHEREAS**, implementing a new Enterprise Resource Planning (ERP) system (also known as a financial software package) provides Dodge County an essential replacement to an aging system to analyze and improve the way Dodge County manages its financial information, improves business practices, implements strong internal controls, and automates workflow to facilitate the day-to-day management of Dodge County operations; and,

**WHEREAS**, Julie Kolp, Dodge County Finance Director, and Ruth Otto, Dodge County Information Technology Director, recently solicited a proposal from the Government Finance Officers Association (GFOA), 203 North LaSalle Street, Suite 2700, Chicago, Illinois, to provide consulting services, described as Business Process Improvement and Enterprise Resource Planning (ERP) Advisory Services, to Dodge County, for a period of time of approximately 24 months; and,

**WHEREAS**, on February 16, 2016, Finance Director Kolp received a revised proposal from the GFOA to provide consulting services, described as Business Process Improvement and ERP Advisory Services, to Dodge County, for a period of time of approximately 24 months, at a cost of \$296,125 (GFOA proposal), a copy of which GFOA proposal has been marked for identification as Exhibit "A" and has been attached hereto; and,

**WHEREAS**, at a meeting of the Dodge County Finance Committee that was held on March 8, 2016, the Finance Committee reviewed and studied the GFOA proposal and the Finance Committee has formed the considered conclusion that it is in the best interests of Dodge County to approve and accept the GFOA proposal; and,

**WHEREAS**, at a meeting of the Dodge County Information Technology Committee that was held on March 8, 2016, the Information Technology Committee reviewed and studied the GFOA proposal and the Information Technology Committee has formed the considered conclusion that it is in the best interests of Dodge County to approve and accept the GFOA proposal; and,

**WHEREAS**, the payment terms are a payment in the amount of \$114,000 in 2016, based on deliverables and milestones completed, and payment of the remaining balance of \$182,125 in 2017 and 2018 based on deliverables and milestones completed; and,

**WHEREAS**, no funds have been budgeted in the 2016 Dodge County Budget to pay for the proposed consulting services as set forth in the GFOA proposal; and,

**WHEREAS**, there are sales and uses tax receipts accounted for in Business Unit 1491, Taxes, Taxes Interest and Penalty (Sales Tax), in the amount of \$114,000, available for transfer to Business Unit 1814, Enterprise Systems, Account No. .5818, Computer Equipment, and sufficient to pay \$114,000 in 2016, for the purchase of consulting services from GFOA as set forth in the GFOA proposal, as deliverables and milestones are completed in 2016; and,

**WHEREAS**, it is reasonably anticipated that the Dodge County Board of Supervisors will appropriate funds in the 2017 Dodge County Budget and the 2018 Dodge County Budget, required to pay the remaining balance of \$182,125 in 2017 and in 2018, based on deliverables and milestones completed in 2017 and in 2018; and,

**WHEREAS**, the Finance Committee and the Information Technology Committee recommend to the Dodge County Board of Supervisors that the Dodge County Board of Supervisors:

1. Authorize and approve the purchase of the consulting services as set forth in the GFOA proposal;
2. Authorize and direct the Chairman of the Dodge County Board of Supervisors, the Dodge County Clerk, and the Dodge County Corporation Counsel to execute those documents that are necessary to complete the purchase of consulting services from GFOA as set forth in the GFOA proposal;
3. Authorize and direct the Dodge County Finance Director to transfer the sum of \$114,000 from Business Unit 1491, Taxes, Taxes Interest and Penalty (Sales Tax), to Business Unit 1814, Enterprise Systems, Account No. .5818, Computer Equipment, to be used to pay \$114,000 in 2016, for the purchase of consulting services from GFOA as set forth in the GFOA proposal, as deliverables and milestones are completed in 2016;
4. Appoint the Dodge County Finance Director as the Dodge County ERP Project Manager, assisted by the Dodge County Information Technology Director, with guidance and support of the Dodge County Administrator;

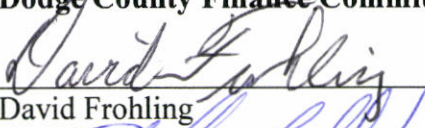
**SO, NOW, THEREFORE, BE IT RESOLVED**, that the Dodge County Board of Supervisors hereby:

1. Authorizes and approves the purchase of consulting services, described as Business Process Improvement and Enterprise Resource Planning (ERP) Advisory Services, from the Government Finance Officers Association (GFOA), 203 North LaSalle Street, Suite 2700, Chicago, Illinois, to be provided to Dodge County for a period of time of approximately 24 months, at a cost of \$296,125, as set forth in the revised proposal dated February 16, 2016, submitted to Dodge County by GFOA (GFOA proposal), a copy of which GFOA proposal has been marked for identification as Exhibit "A" and has been attached hereto;
2. Authorizes and directs the Chairman of the Dodge County Board of Supervisors, the Dodge County Clerk, and the Dodge County Corporation Counsel to execute those documents that are necessary to complete the purchase of consulting services from GFOA as set forth in the GFOA proposal;
3. Authorizes and directs the Dodge County Finance Director to transfer the sum of \$114,000 from Business Unit 1491, Taxes, Taxes Interest and Penalty (Sales Tax), to Business Unit 1814, Enterprise Systems, Account No. .5818, Computer Equipment, to be used to pay \$114,000 in 2016, for the purchase of consulting services from GFOA as set forth in the GFOA proposal, as deliverables and milestones are completed in 2016;
4. Appoints the Dodge County Finance Director as the Dodge County ERP Project Manager, assisted by the Dodge County Information Technology Director, with guidance and support of the Dodge County Administrator; and,

**BE IT FINALLY RESOLVED**, that upon presentation to the Dodge County Clerk of invoices properly approved by the Dodge County Finance Director in 2016, in a total amount not to exceed \$114,000, representing the purchase of consulting services from GFOA, in 2016, as set forth in the GFOA proposal, as deliverables and milestones are completed in 2016, the County Clerk is hereby authorized to draw orders upon the Dodge County Treasurer for payment of such invoices, and that funds for payment of such invoices shall be taken from Business Unit 1814, Enterprise Systems, Account No. .5818, Computer Equipment.

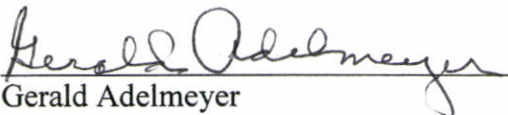
All of which is respectfully submitted this 15th day of March, 2016.

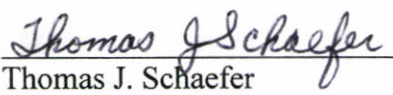
**Dodge County Finance Committee:**

  
David Frohling

  
Phillip Gohr

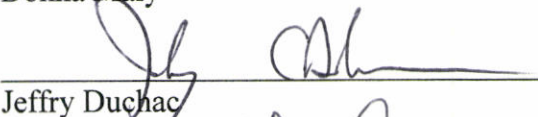
  
Wayne Utke

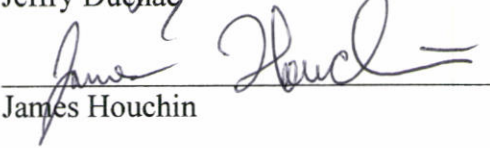
  
Gerald Adelmeyer


  
Thomas J. Schaefer

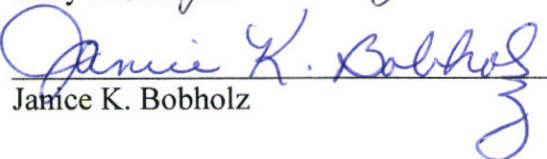
**Dodge County Information Technology Committee:**

  
Donna Maly

  
Jeffry Duchac

  
James Houchin

  
Mary J. Bobholz

  
Janice K. Bobholz

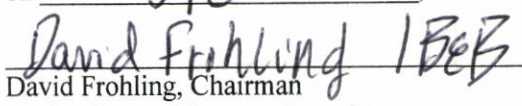
**FISCAL NOTE:**

Is the referenced expenditure included in the adopted 2016 Budget? \_\_\_\_\_ Yes or X No

Fiscal Impact on the adopted 2016 Budget:

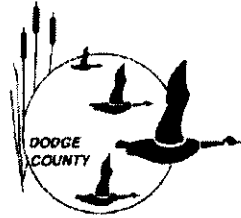
\$ 114,000

Fiscal Impact reviewed by the Dodge County Finance Committee on 3/8, 2016.

  
David Frohling, Chairman  
Dodge County Finance Committee

REVISED PROPOSAL TO:

## **Dodge County, WI**



FOR:

## **Business Process Improvement and ERP Advisory Services**

**Government Finance Officers Association  
(GFOA)**



**Research and Consulting Center**

**November 2, 2015  
REVISED – December 2, 2015  
REVISED – January 22, 2016  
REVISED – February 1, 2016  
REVISED – February 16, 2016**

***Note:** This proposal and description of GFOA methodologies is for the entity listed above. All information herein is confidential and proprietary to GFOA.*



**Government Finance Officers Association**

203 North LaSalle Street, Suite 2700

Chicago, IL 60601-1210

312.977.9700 fax: 312.977.4806

***February 16, 2016***

Julie Kolp  
Finance Director, Dodge County  
4th Floor, Dodge County Administration Building  
127 E. Oak St.  
Juneau, WI 53039

EMAIL: [jkolp@co.dodge.wi.us](mailto:jkolp@co.dodge.wi.us)

Dear Julie,

The Government Finance Officers Association (GFOA) is pleased to present this revised proposal to Dodge County (the County) for business process improvement and overall advisory services related to the County's ERP project. Our proposal and services are based on discussions with the County and include a focus on the following:

- ERP project readiness
- Business process improvement
- ERP project oversight

All changes suggested in your email from January 14, 2016, have been included. Additionally, this version also contains a more detailed statement of work (roles and responsibilities) and an overall timeline.

Over 400 governments have found value in our experienced, expertise, and detailed approach to ERP projects. As one of the premier membership associations for public-sector professionals, GFOA can offer independent, objective, and best practice focused consulting services consistent with our mission to improve government management.

If there are any questions or if you would like to further discuss the proposal, please let me know.

Sincerely,

Mike Mucha  
Director, Research and Consulting Center  
Government Finance Officers Association

**TABLE OF CONTENTS**

**Project Overview ..... 4**

**Task 1: Project Readiness ..... 5**

**Task 2: Business Process Improvement ..... 7**

**Task 3: Project Oversight ..... 10**

    Training Planning and Development ..... 11

    Formal Acceptant / Project Close ..... 11

    Ongoing Project Oversight ..... 11

**Proposed Schedule ..... 13**

**Pricing ..... 14**

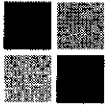
**Project Staffing ..... 15**

**Project Notes ..... 17**

**Glossary ..... 18**







## Project Overview

GFOA brings the expertise gained from our work with hundreds of public sector organizations. We combine this experience with a deep understanding of industry best practices, ERP implementation, project oversight, and organizational change management. In most projects, we typically assume the role of providing independent quality assurance, business process and public sector process subject matter expertise, risk identification, and contract compliance. Many of those projects begin as our client is going through initial the initial planning stages for an ERP project. With the County, we understand that the County has selected Tyler Technologies as its software vendor and is in the process of negotiating a contract with that vendor. This proposal provides services to help the County in negotiating that contract while also preparing for and executing the project. However, the majority of GFOA's services will focus on business process improvement and ensuring that a process is in place for analyzing current business processes, making decisions consistent with industry best practices, and working to apply those new business processes to the system. Specific services include:

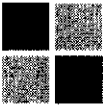
- Independent quality assurance
- Risk Identification
- ERP Project Readiness
- Project Planning and Oversight
- Business Process Improvement
- Business Process Decision Making consistent with Industry Best Practices
- Configuration Testing
- Acceptance / Close Out

Throughout the project, GFOA would assign a small project team of two to three consultants that would be able to understand the County, its goals, policies, and unique concerns, become knowledgeable with the County project, be able to identify risks and issues, and provide specific recommendations.

GFOA consultants would have prior experience working with other ERP projects in similar organizations. GFOA is planning on assigning Rob Roque, GFOA's Technology Solutions Manager as the GFOA project lead. He is currently serving as GFOA project lead at Kenosha County, WI and Dunn County, WI on similar engagements.







## Task 1: Project Readiness

Successful ERP projects utilize a detailed project plan and effective project management structure to set expectations, communicate to stakeholders, and manage project resources, timelines, and outcomes. GFOA will work with the County to develop a project plan for successful implementation of its ERP system *and* implementation of improved business processes to best leverage the system (and adhere to recognized industry guidelines). GFOA would also work to establish important project quality control points and a reporting format to communicate key issues, risks, and progress throughout the project. GFOA will establish an initial high level project plan to help with ongoing planning efforts and then be involved working with the County and Tyler to ensure that the software implementation considers the steps necessary to fully transition the County's business processes.

GFOA will also work with the County to establish the necessary governance structures and project teams necessary to carry out the project. This will include working with the County to identify key resources for the project and establishing a project charter that defines roles, project goals, and key guidelines/principles for the project.

As part of ongoing oversight, GFOA expects to be involved with review of the current County/ERP vendor contract and suggest edits that the County will negotiate with Tyler Technologies. In the past 5 years, GFOA has negotiated many contracts with Tyler Technologies and other software vendors and has been able to successfully negotiate protections for our clients not found in the vendors' standard agreements. These protections are critical for ongoing quality assurance and accountability with the project. GFOA understands that the County would like to negotiate its own contract; however we expect that the following terms will be part of the County's agreement.

- Tyler's response to detailed functional requirements and a warranty that covers the configuration and implementation of those requirement responses
- Pre and post live acceptance testing with sufficient testing periods
- Detailed statement of work with defined roles and project expectations
- Definition of critical deliverables
- Milestones and control points

| Task 1: Project Planning |  |                 |
|--------------------------|--|-----------------|
| <b>Phase Duration:</b>   | TBD  |                 |
| <b>On-Site Presence</b>  | 2-3 trips expected   |                 |
|                          |  |                 |
| <b>Deliverables</b>      | <b>Description</b>   | <b>Amount</b>   |
| 1                        | Project Planning Documents <ul style="list-style-type: none"> <li>• Initial Project Plan</li> <li>• Project Governance Structure</li> <li>• Project Charter Development</li> </ul> | \$20,150        |
| 2                        | Contract Review and Comment  | \$6,000         |
| 3                        | Complete Project Plan Development ( <i>to be completed with Tyler</i> )  | \$9,275         |
|                          | <b>Total</b>   | <b>\$35,425</b> |



**Deliverable Expectations:**

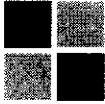
- 1) GFOA will work with the County's project manager and key members of the County's steering committee to develop an initial project plan for the project. The plan will focus on identifying critical tasks for business process improvement and approximate timeframes for the software implementation.
- 2) GFOA will provide one review of the County's contract document provided by Tyler and GFOA will provide a report and facilitate a conference call identifying any issues and GFOA recommendations. If the County would like GFOA to provide any additional work on the contract GFOA would bill hourly at \$200/hour.
- 3) GFOA will work with the County and Tyler to help prepare the software implementation project plan. GFOA expects to be working primarily in a quality assurance role to make sure statement of work requirements are worked into the project plan and that sufficient time is allocated for business process improvement work.

**Roles and Responsibilities:**

The following table identifies clear roles and responsibilities for GFOA and County staff for Task 1 activities:

| Task / Component            | GFOA Role   | County Role   |
|-----------------------------|---|---|
| Project Plan                | <ul style="list-style-type: none"> <li>Develop Initial Project Plan in MS Project</li> </ul>  | <ul style="list-style-type: none"> <li>Provide Black Out Dates</li> <li>Review Project Plan and Provide Comments</li> </ul>   |
| Governance Structure        | <ul style="list-style-type: none"> <li>Provide recommendations for governance structure</li> </ul>  | <ul style="list-style-type: none"> <li>Assign individuals to project roles</li> </ul>   |
| Project Charter             | <ul style="list-style-type: none"> <li>Prepare draft charter</li> </ul>   | <ul style="list-style-type: none"> <li>Review draft charter</li> <li>Finalize charter</li> </ul>  |
| Contract Review             | <ul style="list-style-type: none"> <li>Review contract documents</li> <li>Prepare report identifying contract comments</li> <li>Discuss comments with County</li> </ul>   | <ul style="list-style-type: none"> <li>Provide Tyler MUNIS contract documents for GFOA review</li> <li>Review GFOA Report</li> <li>Communicate GFOA changes to Tyler</li> </ul>                             |
| Complete Tyler Project Plan | <ul style="list-style-type: none"> <li>Participate in initial project plan discussions with Tyler</li> <li>Review initial draft of project plan</li> <li>Prepare report with project plan comments</li> <li>Participate in meetings with Tyler/County to discuss project plan (off-site and on-site)</li> </ul> | <ul style="list-style-type: none"> <li>Take lead in developing project plan with Tyler</li> <li>Communicate GFOA's concerns with Tyler</li> <li>Responsible for all county dates in project plan</li> </ul> |





## Task 2: Business Process Improvement

For each of the identified processes (a listing is provided below), GFOA will facilitate process improvement services. Initially, this will include the development of a process map (also called a process flow diagram or value stream map). These documents provide a visual tool to analyze a given business process, and facilitates the discovery of improvement opportunities. GFOA uses Microsoft Visio to develop the maps, and documents an accompanying narrative in Microsoft Word. All maps will be provided to the County in a format accessible for the County (example PDF or word document).

The GFOA mapping process is a highly collaborative one and will involve participation of a wide variety of stakeholders. This step is extremely important to the success of the project and allows various stakeholders to better understand existing processes (including limitations and inefficiencies). As part of this process, GFOA will also begin to discuss improvement opportunities. *In addition to focus group meetings for the processes listed below, GFOA will schedule one-on-one meetings with each department head to allow for further discussion and conformation of department processes.* All maps will be accompanied by GFOA's initial analysis and recommendations.

| Process List     |  |
|------------------|--|
| Process          | Task / Topics*   |
| Accounting       | <ul style="list-style-type: none"><li>• Chart of Accounts</li><li>• General Ledger Transactions</li><li>• Internal Service Charges</li><li>• Activity Costing</li><li>• Grant / Project Tracking</li><li>• Financial Reporting</li></ul>   |
| Budget           | <ul style="list-style-type: none"><li>• Operating Budget</li><li>• Capital Improvement Planning (CIP)</li><li>• Capital Budget</li><li>• Budget Adjustments / Amendments</li></ul>   |
| Procure – Pay    | <ul style="list-style-type: none"><li>• Vendors</li><li>• Purchase Requisitions</li><li>• Purchase Orders</li><li>• Contract Management</li><li>• Change Order</li><li>• Receiving</li><li>• Inventory</li><li>• Accounts Payable</li><li>• P-Cards</li><li>• Employee Expense Reimbursement</li><li>• Vendor Self Service</li></ul> |
| Customer Billing | <ul style="list-style-type: none"><li>• Customer File</li><li>• Billing</li><li>• Accounts Receivable</li></ul>  |
| Treasury         | <ul style="list-style-type: none"><li>• Cash Receipts</li><li>• Interest Allocation</li><li>• Bank Reconciliation</li><li>• Investments</li></ul>  |





| Process List         |  |
|----------------------|--|
| Asset Management     | <ul style="list-style-type: none"><li>• Asset Acquisition</li><li>• Asset Lifecycle<ul style="list-style-type: none"><li>◦ Work Order / Fleet Management</li></ul></li><li>• Depreciation</li><li>• Transfer / Disposal / Retirement</li></ul> |
| Time Entry – Payroll | <ul style="list-style-type: none"><li>• Interface to Kronos</li></ul>  |

*\* Note: Not all topics/processes will have maps. For some processes, such as the chart of accounts, mapping is not applicable. In these cases, GFOA will provide alternate documentation and analysis.*

In addition to the maps, GFOA will work with County staff to prepare a comprehensive system inventory. GFOA utilizes several methods of identifying systems including: business process maps, surveys, focus groups, departmental staff interviews, and system observations. Often the exercise of developing a system inventory is an ongoing task as new systems are continually identified. Included in the system inventory, GFOA includes all commercial applications, home grown applications, shadow/silo systems, stand-alone spreadsheets or databases, forms, records, notes, or other tools that either store information or are used for business process transactions. From experience, GFOA has found that identification of a comprehensive system inventory is an effective way of identifying business process improvement options (especially those that relate to elimination of redundant tasks) and a vital ERP implementation readiness activity. GFOA will assist the County in preparing a system inventory by providing templates and guidance, but GFOA expects that the County will take a lead role in documenting current systems.

Once maps are developed, GFOA consultants will conduct an analysis to compare the existing processes identified in the table under Task 1 as in scope for to-be design against recognized local government and public sector best practices (*Note: part of this analysis will occur during the mapping sessions*). It is our experience that some processes are heavily dependent on system features and the design process can be delayed until the implementation project. For other business processes, that occur both inside and outside of a system (such as the organizational process to process purchase requisitions), it is best to develop a to-be design process prior to engaging specific software capabilities.

With many processes, GFOA assumes that the County will be making significant changes from what has occurred in the past. GFOA will lead business process design sessions to ensure that the County will deploy best business practices rather than “re-creating the old system.” As part of this task, GFOA would take a lead role in facilitating a change to the County’s chart of accounts.

GFOA will provide recommended to-be process maps based on our analysis and the County’s feedback during the mapping sessions. All to-be maps will be discussed with the County and this will provide county project team members an opportunity to review, validate and ultimately make decisions on the high-level to-be process definition.

***GFOA consultants will bring best practice expertise from a number of sources including: past consulting experience, best practice research, and will conduct benchmark research with other leading comparable organizations if necessary. Overall, GFOA will focus on attempting to simplify and standardize processes, apply best practices, and implement a more efficient way of doing business for the County.***





*Business Process Improvement and  
ERP Advisory Services*

Along with the to-be process design, GFOA will work to develop functional requirements for each major step in the process. GFOA focuses functional requirements development on business process. At each step in the business process we will determine both the system requirements and implementation requirements and document those using a Microsoft Excel template that will be sent to Tyler Technologies. Tyler Technologies will respond to each requirement and validate that it is included in the scope of the project. Requirements development focus on functional requirements that define “what” needs to be completed (such as tasks, outputs, interfaces, calculations, processing, etc.) and not on “how” the system or the organization handles tasks currently. This allows for future improvement and full utilization of the system tools and built in processes to make the County more efficient.

***Note: GFOA expects that the County will make decisions. GFOA will provide recommendations, but the County must make decisions in a timely manner.***

| <b>Task 2: Business Process Improvement</b> |  |                  |
|---|--|------------------|
| <b>Phase Duration:</b>                      | 3 months                                     |                  |
| <b>On-Site Presence</b>                     | 5-8 trips expected                           |                  |
|   |  |                  |
| <b>Deliverables</b>                         | <b>Description</b>                           | <b>Amount</b>    |
|   | 4 Current Process Documentation and Analysis | \$60,650         |
|   | 5 To Be Processes                            | \$28,925         |
|   | 6 Functional Requirements                    | \$20,000         |
|   | <b>Total</b>                                 | <b>\$109,575</b> |

***Deliverable Expectations:***

- 4) *Current process documentation and analysis will be by functional area and include a process map and related analysis. GFOA assumes that all departments from across the County would be included in the same functional discussions around each process.*
- 5) *GFOA will create to be recommendations and document to-be processes for the County's review and decision making. GFOA expects that any further modification be done by County staff. After the recommendation, GFOA feels strongly that the County project team or steering committee must own process decisions for them to be adopted and accepted.*
- 6) *The functional requirements that are developed will be similar to those that GFOA would insert into an RFP for ERP software. Functional requirements will be organized by business process and allow the project scope to be communicated to the vendor in detail. They will also serve as the final acceptance criteria. GFOA expects over 500 requirements.*

***Roles and Responsibilities:***

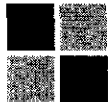
The following table identifies clear roles and responsibilities for GFOA and County staff for Task 1 activities:

| <b>Task / Component</b>      | <b>GFOA Role</b>  | <b>County Role</b>   |
|------------------------------|---|--|
| Business Process Improvement | <ul style="list-style-type: none"> <li>• Prepare agendas for all business process improvement (as-is) meetings</li> </ul> | <ul style="list-style-type: none"> <li>• Schedule and attend meetings</li> <li>• Identify appropriate individuals to attend</li> </ul> |





|                         |   |   |
|-------------------------|---|---|
|                         | <ul style="list-style-type: none"> <li>• Facilitate meetings</li> <li>• Document as-is processes</li> <li>• Prepare draft documentation for County review</li> <li>• Modify draft documentation with County comments and provide final documentation</li> </ul> | <ul style="list-style-type: none"> <li>meetings</li> <li>• Provide subject matter and county knowledge in meetings</li> <li>• Review GFOA documentation and provide comments</li> </ul> |
| Department Interviews   | <ul style="list-style-type: none"> <li>• Provide dates for department interviews</li> <li>• Interview department heads</li> <li>• Incorporate knowledge acquired for interviews in as-is documentation</li> </ul>   | <ul style="list-style-type: none"> <li>• Schedule all department interviews</li> <li>• Attend interviews</li> </ul>   |
| Business Process To-Be  | <ul style="list-style-type: none"> <li>• Prepare recommendations for processes</li> <li>• Discuss recommendations in on-site meetings</li> </ul>  | <ul style="list-style-type: none"> <li>• Review recommendations</li> <li>• Make decisions on key processes</li> <li>• Own to-be process documentation after submitted</li> </ul>        |
| Functional Requirements | <ul style="list-style-type: none"> <li>• Prepare functional requirements</li> <li>• Finalize requirements</li> </ul>  | <ul style="list-style-type: none"> <li>• Review functional requirements</li> <li>• Provide comments</li> <li>•</li> </ul>   |



## Task 3: Project Oversight

GFOA will also provide a project oversight role throughout the County's project. A project oversight role with GFOA will enable the County to leverage the presence that GFOA has in the public sector technology industry, and will allow the County to benefit from ERP implementation experience and research along with access to our nationwide membership network.

Essentially, GFOA's role could be to provide an early warning mechanism and guide, to your project manager and steering committee at various points in the implementation process by tracking the progress of activities within the project plan and identifying risk areas.

While GFOA is familiar with most ERP systems, our consultants are not implementers and we would not be qualified to actually configure the system. Many projects fail to keep focus on the "big picture" and the traceability from requirements to process to system. GFOA's role would be to help ensure that this connection for the County is a visible part of the project.

While this is occurring, GFOA will develop test scripts and will help oversee the overall testing of the configured system. GFOA would also be available to take a lead role in helping to resolve any training issues.



**Training Planning and Development**

Training end users on both business process and new system features is a critical part of an ERP project. GFOA is proposing to help the County prepare an organization wide training plan to sufficient reach all users with the knowledge to be effective within the County's new business processes and new system. The training process also provides an opportunity to identify and address any resistance or change management issues with the new system. GFOA's proposed training plan will put in place the timelines, roles, and processes for the County to manage the overall training effort.

GFOA can also assist the County with training material development. County end users will need to be trained on both system features as well as business process changes. GFOA assumes that Tyler Technology has templates and standard training documentation for the system processes that can be adopted to include the County's business processes. GFOA would be available to assist the County's project team in developing training documentation and delivering training on the processes listed below (note: these processes were selected due to the impact on a wide range of end users):

- 1) Chart of accounts
- 2) Project / Grant tracking
- 3) Procure to pay process
- 4) Billing and AR process
- 5) Fixed asset process
- 6) Budget
- 7) Financial Reporting
- 8) Treasury
- 9) Payroll Interface
- 10) Highway (work order, fleet, and inventory)

**Formal Acceptant / Project Close**

In addition to project oversight activities, GFOA will take a lead role in facilitating a formal acceptance and project close out process. The requirements developed in Task 2 will be used as the primary criteria for determining if the system configuration is complete. In addition, GFOA expects that the statement of work to the contract between the County and its ERP vendor will clearly identify an overall acceptance process.

Tracking implementation of functional requirements (rather than "modules") is critical to ensure that the system scope has been fulfilled. Many times, vendors will only implement what is minimally necessary and the County is left without a complete system (often, for which it paid a large amount). GFOA has worked with many organizations to help manage the system acceptance process and can provide an independent perspective to project completion.

**Ongoing Project Oversight**

GFOA consultants will maintain an ongoing presence throughout the project to provide oversight, risk identification, recommendations, and other advisory services throughout the implementation. With this role, GFOA will remain active in monitoring the implementation of the business process improvements and can be used to resolve any issues or change management hurdles – including working with individual departments to work through functional or system obstacles.

GFOA also regularly provides guidance at the steering committee level to make sure that the project is accomplishing goals, the governance structure is working properly, and that all stakeholders on the project are held accountable. When issues arise, we are often used to







facilitate resolution.

For 10 months, GFOA will plan on being onsite for 10 months. For months, to be determined mutually between GFOA and the County, GFOA will provide ongoing project oversight services remotely and will stay informed of the project.

| <b>Task 3: Project Oversight</b> |  |                  |
|----------------------------------|--|------------------|
| <b>Phase Duration:</b>           | 15 months (expected)   |                  |
| <b>On-Site Presence</b>          | 1 trip per month (plus as necessary) for 10 months (5 months w/ no visit)  |                  |
|                                  |  |                  |
| <b>Deliverables</b>              | <b>Description</b>   | <b>Amount</b>    |
| 7                                | System Design Review   | OUT OF SCOPE     |
| 8                                | Training Planning  | \$13,950         |
| 9                                | Training Development Assistance  | \$55,375         |
| 10                               | Phase Closure Review   | \$9,175          |
| M_?                              | Monthly Status Reports (10 months at \$ 7,263 per month) (5 months at \$0) | \$72,625         |
|                                  | <b>Total</b>   | <b>\$151,125</b> |

***Deliverable Expectations:***

- 7) After the Tyler and County project teams complete the system design / configuration documents, GFOA will provide a quality review of the documentation to ensure that it is consistent with the business process documentation. GFOA will also review for any other issues. Issues will be communicated to the County through a report
- 8) GFOA will prepare a training plan focusing on change management concerns, organizational issues, and unique considerations that the County will need to take into consideration with its training effort. If possible, GFOA would coordinate training planning with Tyler's project team.
- 9) GFOA will develop training manuals using Tyler documentation and the County's business process documentation to facilitate end user learning.
- 10) GFOA will document that all contract requirements (including functional requirements) are met at the close of the project.
- M) GFOA will provide monthly status reports that identify risks, provide recommendations, and communicate other issues to the County's steering committee and project manager. Status reports will be based on GFOA's ongoing involvement in the project (through completion of the deliverables identified in this proposal) and its planned one trip per month of project oversight for 10 of the planned 15 months.

***Roles and Responsibilities:***

The following table identifies clear roles and responsibilities for GFOA and County staff for Task 1 activities:

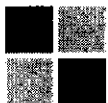
| <b>Task / Component</b>         | <b>GFOA Role</b>  | <b>County Role</b>  |
|---------------------------------|---|---|
| Ongoing Business Process Review | <ul style="list-style-type: none"> <li>• Provide comments on County documentation</li> <li>•</li> </ul> | <ul style="list-style-type: none"> <li>• Prepare and submit ongoing process/system configuration</li> </ul> |





|                      |   |  |
|----------------------|---|--|
|                      |   | documentation for GFOA review  |
| Training Planning    | <ul style="list-style-type: none"> <li>• Prepare overall plan for training end-users</li> <li>• Share lessons learned with County</li> <li>• Prepare training surveys</li> </ul>  | <ul style="list-style-type: none"> <li>• Schedule and manage end-user training effort</li> <li>• Track training attendance</li> <li>• Review training survey data</li> </ul>   |
| Training Development | <ul style="list-style-type: none"> <li>• Prepare draft training documentation</li> <li>• Revise and provide final training documentation</li> <li>• Participate (if necessary) in one training session per area.</li> </ul>   | <ul style="list-style-type: none"> <li>• Provide screenshots/access to system for training materials</li> <li>• Answer questions on County process for developing training materials</li> <li>• Review draft training materials</li> </ul> |
| Phase Closure        | <ul style="list-style-type: none"> <li>• Prepare agendas</li> <li>• Document implementation results against functional requirements</li> <li>• Prepare recommendations for issue resolution</li> <li>• Facilitate issue resolution</li> </ul>   | <ul style="list-style-type: none"> <li>• Attend meetings and share implementation knowledge with GFOA</li> <li>• Make decisions on outstanding issues</li> <li>• Provide staffing to resolve issues</li> </ul>                             |
| Ongoing Oversight*   | <ul style="list-style-type: none"> <li>• Participate in project management meetings (as necessary)</li> <li>• Review Tyler status reports</li> <li>• Review issues log</li> <li>• Review deliverables</li> <li>• Meet with key county stakeholders</li> <li>• Participate in meetings with Tyler as needed</li> <li>• Prepare status reports</li> </ul> | <ul style="list-style-type: none"> <li>• Share information with GFOA</li> <li>• Make decisions on GFOA recommendations</li> <li>• Own issues for resolution with Tyler</li> </ul>  |

\* GFOA will participate in ongoing oversight activities with participation levels of approximately 40 hours per month for the 10 months with status report deliverable. GFOA's participation for the remaining months of the project will be limited to off-site review of status reports, issues logs, and project SharePoint site.



## Proposed Schedule

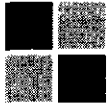
Below is a tentative schedule for completion of GFOA's services contained in this proposal. The timeline represents GFOA's expected schedule for the project. All dates would be confirmed with County staff and built into the project plan that will be developed in task 1. Based on GFOA's past experience, GFOA feels that this schedule provides for good momentum throughout the





project while still allowing for sufficient time for discussion and decision making. If the County prefers an alternative schedule, GFOA is also flexible and willing to discuss other options.

| Tentative Schedule                   |  | Month |   |   |   |   |   |   |   |   |    |    |    |   |   |   |   |   |   |   |   |   |    |    |    |   |   |   |   |   |   |   |   |   |    |    |    |  |
|--------------------------------------|--|-------|---|---|---|---|---|---|---|---|----|----|----|---|---|---|---|---|---|---|---|---|----|----|----|---|---|---|---|---|---|---|---|---|----|----|----|--|
|                                      |  | 1     | 2 | 3 | 4 | 5 | 6 | 7 | 8 | 9 | 10 | 11 | 12 | 1 | 2 | 3 | 4 | 5 | 6 | 7 | 8 | 9 | 10 | 11 | 12 | 1 | 2 | 3 | 4 | 5 | 6 | 7 | 8 | 9 | 10 | 11 | 12 |  |
| Task 1: Project Planning             |  |       |   |   |   |   |   |   |   |   |    |    |    |   |   |   |   |   |   |   |   |   |    |    |    |   |   |   |   |   |   |   |   |   |    |    |    |  |
| Task 2: Business Process Improvement |  |       |   |   |   |   |   |   |   |   |    |    |    |   |   |   |   |   |   |   |   |   |    |    |    |   |   |   |   |   |   |   |   |   |    |    |    |  |
| Task 3: Project Oversight            |  |       |   |   |   |   |   |   |   |   |    |    |    |   |   |   |   |   |   |   |   |   |    |    |    |   |   |   |   |   |   |   |   |   |    |    |    |  |

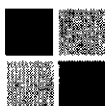


## Pricing

- All pricing is provided as a fixed fee, inclusive of all travel costs, for the scope described within this proposal.
- GFOA will invoice the County for any deliverables/milestones completed in the previous month
- In calendar year 2016, GFOA agrees to accept maximum payment of \$114,000. In the event that GFOA provides more than \$114,000 of services related to this proposal, GFOA will invoice for such services in calendar year 2017.

| Phase/Deliverable | Milestone   | Price            |
|-------------------|---|------------------|
| <b>1</b>          | <b>Project Planning</b>   |                  |
| 1                 | Project Planning Documents  | \$20,150         |
| 2                 | Contract Review and Comment   | \$6,000          |
| 3                 | Complete Project Plan Development <i>(to be completed with Tyler)</i> | \$9,275          |
| <b>2</b>          | <b>Business Process Improvement</b>                                   |                  |
| 4                 | Current Process Documentation and Analysis                            | \$60,650         |
| 5                 | To Be Processes   | \$28,925         |
| 6                 | Functional Requirements   | \$20,000         |
| <b>3</b>          | <b>Project Oversight</b>  |                  |
| 7                 | System Design Review  | OUT OF SCOPE     |
| 8                 | Training Planning   | \$13,950         |
| 9                 | Training Development Assistance                                       | \$55,375         |
| 10                | Project Closure Review  | \$9,175          |
| M                 | Monthly Status Reports (10 months at \$7,263 per month)               | \$72,625         |
| <b>TOTAL</b>      |   | <b>\$296,125</b> |





## Project Staffing

GFOA has included short bios for all key staff proposed to be a part of this project.

### ***GFOA Project Lead: Robert Roque***

Rob Roque joined GFOA in 1998, and is now the Technology Services Manager for the Research and Consulting Center. He has significant experience with both large and small governments, having served as the Project Manager for Cook County, IL, Fairfax County, VA, Montgomery County, MD, the City of Philadelphia, PA, along with a number of small municipalities and counties. Rob also has provided ongoing ERP advisory services and governance support to a few local governments software from Tyler Technologies. Rob's primary responsibilities with GFOA are to serve on implementation advisory service projects, ERP selection service projects, and technology needs assessments. Rob also assists with GFOA's ERP and project management training curriculum and assists with testing technology for the GFOA organization.

Prior to joining GFOA he was a Senior Budget Analyst with the City of Pittsburgh, PA where he was responsible for the budgetary structure/general ledger design and design of the management reports for the implementation of the City's PeopleSoft implementation.

#### *Education:*

M.U.R.P., University of Pittsburgh, Pittsburgh, PA

B.A., University of Pittsburgh, Pittsburgh, PA

#### *Certification:*

Project Management Professional (PMP)

SAP: Integrator of mySAP Public Sector

### ***GFOA Engagement Manager: Mike Mucha***

Mike Mucha joined GFOA in 2006 and is now GFOA's Deputy Executive Director and the Director of the Research and Consulting Center. In this role, Mike oversees GFOA consulting projects, research activities, the *Government Finance Review*, planning for GFOA training and conference, the GFOA website, and other strategic initiatives for GFOA. Mike also leads GFOA's consulting practice and focuses on providing guidance to local governments on how to use technology more effectively, improve business processes and administrative practices, and implement best practices in financial management. Mike has managed projects for both large and small governments, including many projects with governments implementing Tyler Technologies software, regularly speaks at GFOA training events, and has written numerous articles on public sector enterprise technology applications, budgeting, performance management, and strategic planning.

#### *Education:*

B.B.A in Economics, University of Iowa

M.S. in Public Policy and Management, Carnegie Mellon University



***GFOA Project Consultant: Mark Mack***

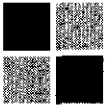
Mark is a consultant in the GFOA's Research and Consulting Center. Prior to joining GFOA, He worked in municipal government and higher education. Mark supports government jurisdictions through various finance related consulting projects and technology acquisitions such as Enterprise Resources Planning (ERP) systems. He also conducts research and writes on various topics impacting public sector finance. Mark has publications on topics such as financial transparency, citizen engagement, performance management, process improvement, and healthcare cost control in the public sector. He also writes for GFOA's newsletter which highlights innovations in public sector finance. The application of Lean principles to improve government finance is also an area of focus for him. In addition to research and consulting, Mark also staffs various finance and budget related professional development trainings.

*Education:*

BBA, Barry University – Miami Shores, FL

MPPA, Northwestern University – Evanston, IL

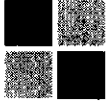




## Project Notes

- ❖ GFOA will complete tasks in this proposal with a combination of on-site and off-site work. Work performed off site will include review of project deliverables, the development of other GFOA reports. However, to be effective with project oversight, some work will occur on-site and GFOA has included expected travel costs in this proposal. On site trips will be approximately 2 days in length and include 1 or 2 GFOA consultants. Where GFOA has identified its on-site presence as "TBD," GFOA expects that this would not include more than 2 trips per month.
- ❖ GFOA will be provided access to the ERP implementation effort, including access to the ERP system, when on-site and in a remote fashion when off-site, including the project team network and any project management tools (example: SharePoint site). This access will be the same as that afforded to the implementation team. It will also include access to the proprietary tools used by the project team members for implementation of the ERP application.
- ❖ GFOA will bill at the end of each month for any deliverables / milestones completed in the previous month.
- ❖ If it becomes necessary for the County to request additional resources or expand scope beyond what is listed in this proposal, such additional work shall be secured as an amendment to the contract between the County and the GFOA, and the work will be performed at an hourly rate of \$200 per hour. Alternatively, GFOA and the County can develop a fixed-fee price for a discrete deliverable.
- ❖ As an educational, nonprofit, professional membership association, GFOA reserves the right to publish non-confidential documents describing the results of, or created during, the services described in this scope of work. GFOA will not publish any item with the name of the County without obtaining prior written consent of the government.
- ❖ GFOA is a nonprofit membership association made up of members representing organizations like the County. GFOA's liability and indemnification under any agreement reached with your organization will be limited to the extent of fees paid by insurance coverage currently in force. This limitation applies to all exposures under this engagement.
- ❖ The County recognizes that GFOA's role is to provide information, project management support, analysis, and oversight. As such, GFOA bears no responsibility for the performance of the software, hardware, or implementation service suppliers.





## Glossary

The following acronyms are used in this proposal.

**CIP – Capital Improvement Program or Capital Improvement Plan** is a multi-year plan to address an organization's capital needs. A CIP typically includes an assessment of needs, proposed projects, and funding.

**ERP – Enterprise Resource Planning** systems are centralized database software systems that are used to facilitate the County's administrative functions such as finance, procurement, human resources, payroll, work orders, and others.

**GFOA – Government Finance Officers Association of the United States and Canada** is a 501(c)3 non-profit organization. Consulting services described in this proposal will be provided by GFOA.

**P-Cards – Purchasing Cards** provide a method of payment and can be used as part of a larger procurement strategy along with purchase orders. P-cards are often used for small dollar purchases or to earn a rebate.

**PDF – Portable Document Format** refers to a file format that is generally accessible and can be viewed, printed, and electronically transmitted.

**TBD – To Be Determined.** At this time, this information is unknown. GFOA and the County will mutually agree on this term at a later date.





REPORT NO. 1

**County Board/ Appointed Officials Compensation and Mileage Expenditures**  
**Meetings Attended January 1 - December 31, 2015**

**County Board Per Diem, Mileage, and Expenditures**

|                     | <b>No. of<br/>Committee<br/>Meetings</b> | <b>Board Sessions<br/>and Committee<br/>Meetings</b> | <b>Mileage &amp;<br/>Expenditures</b> | <b>Total</b>  |
|---------------------|--|--|---------------------------------------|---------------|
| Adelmeyer, Gerald F | 44                                       | 2,200.00   | \$ 1,063.38                           | \$ 3,263.38   |
| Behl, Allen J       | 47                                       | 2,395.00   | 1,141.45                              | 3,536.45      |
| Berres, Jeff A      | 73                                       | 3,745.00   | 1,823.76                              | 5,568.76      |
| Bischoff, Larry M   | 55                                       | 2,825.00   | 621.00                                | 3,446.00      |
| Bobholz, Janice K   | 31                                       | -  | -                                     | -             |
| Bobholz, Mary J     | 34                                       | 1,700.00   | 499.10                                | 2,199.10      |
| Caine, Chester      | 51                                       | 2,555.00   | 683.29                                | 3,238.29      |
| Derr, Lisa L        | 31                                       | 1,550.00   | 374.48                                | 1,924.48      |
| Duchac, Jeffry C    | 68                                       | 3,350.00   | 1,052.31                              | 4,402.31      |
| Fabisch, John W     | 23                                       | 1,150.00   | 264.50                                | 1,414.50      |
| Frohling, David     | 75                                       | 3,855.00   | 1,395.85                              | 5,250.85      |
| Gohr, Phillip       | 38                                       | 1,900.00   | 468.06                                | 2,368.06      |
| Grebel, Randy       | 58                                       | 2,905.00   | 700.59                                | 3,605.59      |
| Greshay, Richard L  | 36                                       | 1,800.00   | 289.80                                | 2,089.80      |
| Hilbert, Daniel     | 16                                       | 800.00   | 184.00                                | 984.00        |
| Hoelzel, Clem       | 30                                       | 1,505.00   | 552.00                                | 2,057.00      |
| Houchin, James      | 29                                       | 1,450.00   | 493.48                                | 1,943.48      |
| Johnson, Harold J   | 70                                       | 3,650.00   | 2,226.11                              | 5,876.11      |
| Kottke, Russell H   | 100                                      | 5,071.00   | 1,955.93                              | 7,026.93      |
| Kottke, Russell H   |  | 12,000.00  |                                       | 12,000.00     |
| Kriewald, Howard    | 47                                       | 2,350.00   | 529.00                                | 2,879.00      |
| Maly, Donna         | 71                                       | 3,630.00   | 2,356.85                              | 5,986.85      |
| Marsik, Joseph      | 61                                       | 3,120.00   | 1,500.75                              | 4,620.75      |
| Mattson, Rodger E   | 66                                       | 3,365.00   | 695.84                                | 4,060.84      |
| Miller, MaryAnn     | 55                                       | 2,810.00   | 652.67                                | 3,462.67      |
| Muche, William      | 65                                       | 3,250.00   | 986.74                                | 4,236.74      |
| Nelson, Edward      | 63                                       | 3,215.00   | 1,316.60                              | 4,531.60      |
| Nickel, Thomas J    | 45                                       | 2,250.00   | 834.91                                | 3,084.91      |
| Pollesch, Darrell D | 54                                       | 2,820.00   | 1,158.06                              | 3,978.06      |
| Roesch, Mark E      | 34                                       | 1,700.00   | 645.16                                | 2,345.16      |
| Schaefer, Thomas J  | 59                                       | 3,025.00   | 966.03                                | 3,991.03      |
| Schmidt, Dennis R   | 69                                       | 3,450.00   | 22.78                                 | 3,472.78      |
| Schraufnagel, Larry | 27                                       | 1,350.00   | 747.51                                | 2,097.51      |
| Stousland, Glen W   | 41                                       | 2,170.00   | 299.00                                | 2,469.00      |
| Uttke, Wayne M      | 39                                       | 1,950.00   | 1,121.25                              | 3,071.25      |
| Subtotal            | 1705                                     | \$ 96,861.00   | \$ 29,622.24                          | \$ 126,483.24 |

### Appointed Officials Per Diem, Mileage, and Expenditures

|                      | No. of<br>Committee<br>Meetings | Committee<br>Meetings | Mileage &<br>Expenditures | Total         |
|----------------------|---------------------------------|-----------------------|---------------------------|---------------|
| Augustson, Lois B    | 10                              | 500.00                | 115.00                    | 615.00        |
| Falkenthal, Gilbert  | 11                              | 550.00                | 101.20                    | 651.20        |
| Foley, William       | 14                              | 700.00                | 241.50                    | 941.50        |
| Godshall, David M    | 10                              | 505.00                | 184.00                    | 689.00        |
| Hicks, Harold        | 12                              | 600.00                | 410.05                    | 1,010.05      |
| Johnson, Dennis D    | 1                               | 50.00                 | 19.55                     | 69.55         |
| Macheel, Dale        | 27                              | 1,350.00              | 438.29                    | 1,788.29      |
| Nass, William        | 11                              | 550.00                | 158.18                    | 708.18        |
| Patrouille, Robert L | 1                               | 50.00                 | 18.40                     | 68.40         |
| Premo, Edward        | 3                               | 150.00                | 55.20                     | 205.20        |
| Reichow, Armin A     | 13                              | 715.00                | 52.39                     | 767.39        |
| Scheffler, Tracy     | 4                               | 200.00                | 34.52                     | 234.52        |
| Schraufnagel, Leon   | 10                              | 500.00                | 224.30                    | 724.30        |
| Thompson, Annette    | 7                               | -                     | -                         | -             |
| Subtotal             | 134                             | \$ 6,420.00           | \$ 2,052.58               | \$ 8,472.58   |
| GRAND TOTAL          | 1839                            | \$ 103,281.00         | \$ 31,674.82              | \$ 134,955.82 |


### COMPARISON


| Year         | No. of<br>Committee<br>Meetings   | Board Sessions<br>and Committee<br>Meetings | Mileage &<br>Expenditures         | Total                             |
|--------------|-----------------------------------|---|-----------------------------------|-----------------------------------|
| 2015         | 1839                              | \$ 103,281.00                               | \$ 31,674.82                      | \$ 134,955.82                     |
| 2014         | 1764                              | \$ 95,380.00                                | \$ 31,303.02                      | \$ 126,683.02                     |
| 2013         | 1675                              | \$ 80,270.00                                | \$ 29,768.48                      | \$ 110,038.48                     |
| 2012         | 1956                              | \$ 91,660.00                                | \$ 32,002.37                      | \$ 123,662.37                     |
| 2011         | 2098                              | \$ 97,385.00                                | \$ 32,191.41                      | \$ 129,576.41                     |
| 2010         | 2095                              | \$ 97,220.00                                | \$ 31,343.15                      | \$ 128,563.15                     |
| 2009         | 2171                              | \$ 100,415.00                               | \$ 38,489.22                      | \$ 138,904.22                     |
| 2008         | 2430                              | \$ 110,965.00                               | \$ 39,022.05                      | \$ 149,987.05                     |
| 2007         | 2470                              | \$ 112,685.00                               | \$ 37,308.00                      | \$ 149,993.00                     |
| 2006         | 2732                              | \$ 121,422.24                               | \$ 38,450.71                      | \$ 159,872.95                     |
|              | Percent<br>Increase<br>(Decrease) | Percent<br>Increase<br>(Decrease)           | Percent<br>Increase<br>(Decrease) | Percent<br>Increase<br>(Decrease) |
| 2015 to 2014 | 4.252%                            | 8.284%                                      | 1.188%                            | 6.530%                            |
| 2014 to 2013 | 5.313%                            | 18.824%                                     | 5.155%                            | 15.126%                           |
| 2013 to 2012 | -14.366%                          | -12.426%                                    | -6.980%                           | -11.017%                          |
| 2012 to 2011 | -6.768%                           | -5.879%                                     | -0.587%                           | -4.564%                           |
| 2011 to 2010 | 0.143%                            | 0.170%                                      | 2.706%                            | 0.788%                            |
| 2010 to 2009 | -3.501%                           | -3.182%                                     | -18.566%                          | -7.445%                           |
| 2009 to 2008 | -10.658%                          | -9.508%                                     | -1.365%                           | -7.389%                           |
| 2008 to 2007 | -1.619%                           | -1.526%                                     | 4.594%                            | -0.004%                           |
| 2007 to 2006 | -9.590%                           | -7.196%                                     | -2.972%                           | -6.180%                           |

All of which is respectfully submitted this 15th day of March, 2016 at Juneau, Wisconsin.

  
Darrell Pollesch, Chairman

  
Dan Hilbert

  
Thomas Nickel

  
Howard Kriewald

\_\_\_\_\_  
Rodger Mattson

  
Russell Kottke (Ex-Officio)

( STATE OF WISCONSIN )

COUNTY OF DODGE

CERTIFICATION OF COUNTY CLERK OF DODGE COUNTY, WISCONSIN

I, Karen J. Gibson, County Clerk of Dodge County, Wisconsin do hereby certify that the foregoing is a true and correct copy of the per diems and expenses paid to County Board Members and Special Committees as recorded in the office of the County Clerk, Juneau, Wisconsin.

(SEAL)

  
Karen J. Gibson, County Clerk

**ALL-TERRAIN VEHICLE AND UTILITY TERRAIN VEHICLE ROUTE ORDINANCE**

AN ORDINANCE TO AMEND CHAPTER 7 OF THE DODGE COUNTY CODE OF ORDINANCES, CREATE A SYSTEM BY WHICH SEGMENTS OF COUNTY TRUNK HIGHWAYS MAY BE DESIGNATED AS ALL-TERRAIN VEHICLE AND UTILITY TERRAIN VEHICLE ROUTES, AND PROVIDE FOR THE SPONSORSHIP BY INDIVIDUALS OR ORGANIZATIONS FOR THE DESIGNATION, SIGNAGE, AND MAINTENANCE OF SIGNAGE THEREOF, AND ESTABLISH REGULATION OF THE USE THEREOF.

**WHEREAS**, many residents of and visitors to Dodge County use All-Terrain Vehicles (ATVs) and Utility Terrain Vehicles (UTVs) for recreational, sporting, agricultural, and other purposes; and,

**WHEREAS**, Dodge County Wisconsin has, at section 7.01 of the Dodge County Code of Ordinances, adopted all provisions of Section 23.33 of the Wisconsin Statutes, and all provisions of Chapter NR 64 of the Wisconsin Administrative Code, for which the penalty for violation thereof is a forfeiture, describing and defining regulation with respect to all-terrain vehicles, and utility terrain vehicles, including penalties to be imposed and procedure for prosecution, and including any future amendments, revision, or modifications of the statutory regulations on Section 23.33 of the Wisconsin Statutes and Ch. NR 64 of the Wisconsin Administrative Codes; and,

**WHEREAS**, penalties for violations of the of Chapter 7 of the Dodge County Code of Ordinances are as set forth within Section 7.20 of the Dodge County Code of Ordinances, and subject to the enforcement procedures as set forth within Section 7.21 of the Dodge County Code of ordinances; and,

**WHEREAS**, the Dodge County Highway Commission has received requests for designation of segments of Dodge County Trunk Highways as All-Terrain Vehicle (ATV) routes so as to permit greater use of such ATVs and UTVs upon portions of the County Trunk Highway system; and,

**WHEREAS**, the Wisconsin Statutes permit operation of ATVs and UTVs upon such segments of County Trunk Highways designated as ATV routes by Dodge County;

**WHEREAS**, where appropriate, the designation of portions of the County Trunk Highway system as ATV Routes will inure to the benefit of the County by promoting recreational, sporting and agricultural activities within the County; and,

**SO, NOW, THEREFORE,**

THE COUNTY BOARD OF SUPERVISORS OF THE COUNTY OF DODGE DOES ORDAIN AS FOLLOWS:

1. The terms "ATV," "UTV," "operator" and "ATV route," shall be defined as provided by Sec. 23.33 Wis. Stats.

2. The Dodge County Highway Committee (the "Highway Committee") is authorized to designate segments of Dodge County Highways as ATV routes, in accordance with the provisions of Section 23.33 Wis. Stats., and the provisions of this Ordinance.
3. The designation of a segment of County Trunk Highway as an ATV route may be made based upon consideration of a request for such designation by an individual or group of citizens who wish to sponsor the designation.
4. A request for such designation shall be made on a form prescribed by the Highway Committee.
5. A sponsoring individual or group shall pay for the projected ten-year cost of procurement, installation and maintenance of signs relating to such designation, as determined by the Dodge County Highway Department (the "Highway Department") after initial review of the request by the Highway Department. Signs shall include, at a minimum, approved signs designating the segment as an ATV route, and signs indicating the speed limit for ATVs and UTVs if that limit is less than the speed limit for automobiles on the segment, and shall be posted at the beginning and end of each route segment. In addition, the Highway Department may specify additional signage requirements for all such designated segments. The Highway Department shall prepare an estimate of the cost of procurement, installation and maintenance of the signage over a projected period of ten (10) years and furnish such estimate to the sponsor.
6. The Highway Department shall make a report and recommendation to the Highway Committee regarding any request for designation of a segment of a county trunk highway as an ATV route. The report shall include information regarding the topography, traffic patterns and uses, and other information which may bear on the safety and appropriateness of the proposed designation, including information provided by the Dodge County Sheriff's Office. In addition, the report and recommendation shall include recommendations regarding: A) reduced speed limits for ATVs/UTVs within the segment; and B) time of day limitations (expressed in hours or with reference to daylight conditions) for ATV/UTV operation within the proposed ATV route;
7. A sponsor of a designation shall tender funds equal to the estimated cost of procurement, installation and maintenance of the route signage prior to any approval of the Highway Committee of the designation request. Those funds shall be retained by the Highway Department and used to offset the cost of procurement, installation and maintenance of signage on the ATV route segment. If the Highway Committee denies a sponsor's request for approval of a proposed ATV route, those funds shall be returned in full to the sponsor which tendered the funds.
8. The speed limit for ATVs and UTVs shall be established at not greater than 35 (thirty-five) miles per hour or the speed limit for automobiles, whichever is lower, on all segments of county trunk highways designated as ATV route.
9. The Highway Committee may, at a duly noticed meeting during which an opportunity is afforded for input and comment by members of the public, designate segments of a County Trunk Highway as ATV routes, and may specify speed limits for ATVs/UTVs operating on such route, and time of day limitations on operation of ATVs/UTVs on such route. The designation of any segment of County

Trunk Highway located within an incorporated municipality shall not take effect until the governing body of such municipality has passed a resolution approving the same.

#### 10. General Limitations

The following limitations apply on all county trunk highway segments designated as ATV routes:

- A. Operators must abide by all traffic laws unless further restricted by this Ordinance.
- B. No ATV/UTV shall be operated at a speed greater than that established by the Highway Committee for the ATV route segment or the posted limit applicable to automobiles, whichever is lower.
- C. ATVs/UTVs may be operated on paved surfaces only, unless yielding the right of way.
- D. No ATV/UTV may be operated on any designated route without fully functional headlights, tail-lights and brake lights.
- E. No ATV/UTV may be operated on any designated route between the hours of 11:59 p.m. and 5:00 a.m. daily, unless a different restriction on hours of operation has been specified by the Highway Committee in creating or modifying the designation of a segment of County Trunk Highway and notice of the same is duly posted on the segment.
- F. All ATV/UTV operators shall ride in single file.
- G. All ATV/UTV operators shall ride on the right hand side of the paved portion of the highway, unless making a left turn. Operation on the gravel shoulders, grassy in-slope, ditches, or other highway right-of-way is prohibited, unless yielding right of way.
- H. No ATV/UTV may be operated on any designated ATV route if the ATV/UTV does not meet all applicable Federal noise and air pollution standards.
- I. No person under the age of sixteen (16) may operate an ATV/UTV on any segment of County Trunk Highway which is a designated ATV route.
- J. No person under the age of eighteen (18) may operate an ATV/UTV on any designated route unless wearing approved protective head gear.
- K. Every person who operates an ATV/UTV on a segment of County Trunk Highway which is designated as an ATV route shall have in his or her immediate possession a valid motor vehicle operator's license, and shall display the license document upon demand from any law enforcement officer or official described in Wis. Stat. Section 23.33(12).

#### 11. ATV Routes



County highways designated as ATV routes shall be established and approved by the Highway Committee. The Highway Department shall provide to the Sheriff's Office current records specifying those segments of County Trunk Highways which have been designated ATV routes.

The Highway Committee may withdraw, rescind, modify, suspend, or terminate any designation of an ATV Route made under this ordinance. In addition, the Dodge County Highway Commissioner (the "Highway Commissioner") may, without prior approval of the Highway Committee, modify or suspend any designation of an ATV route made under this ordinance whenever emergency conditions so require, for up to 120 days.

In the event that the Highway Committee rescinds or terminates a designation of an ATV route made under this ordinance within ten (10) years of such designation, the Highway Department shall refund to the sponsor of such designation any unexpended funds remaining of the funds tendered by such sponsor for the signage of such designation, less an administrative charge equal to 5 (five) % of the funds originally tendered.

## 12. Route Signs

- A. All required designated route signs shall be purchased, installed and maintained by the Highway Department.
- B. All signs posted shall be in compliance with Federal and State Statutes.
- C. No person may erect, remove, obscure, or deface any official designated route sign unless authorized by the Highway Commissioner.
- D. No person shall operate an ATV/UTV contrary to any authorized and official posted sign.

## 13. Enforcement

This ordinance shall be enforced by any officer employed by the Dodge County Sheriff's Office (the "Sheriff's Office") or any other law enforcement official as set forth in Wis. Stats. 23.33(12) and Dodge County Ordinance 7.21.

Adoption of this ordinance shall not prohibit any law enforcement officer or DNR warden from proceeding under any other ordinance, regulation, statute, law or order that pertains to the subject matter addressed under this Ordinance.

## 14. Penalties

Operation of an ATV/UTV in violation of any provision of this ordinance shall result in forfeiture pursuant to Dodge County Code of Ordinances Section 7.01 and 7.20, and subject to the enforcement procedures set forth in Dodge County Code of Ordinances Section 7.21. The penalty for operation of an ATV or UTV in violation of any provision of this Ordinance for which a penalty is not otherwise specified shall be a forfeiture of \$30 (thirty dollars) plus the costs and fees imposed under Ch. 814, Wis. Stats.

15. Maintenance


Designation of segments of the Dodge County Highway System as ATV/UTV routes does not impose upon the Highway Department a greater duty of care or responsibility for maintenance of those segments than for any other segment of county highway. Operators of ATV/UTV's on county highways assume all the usual and normal risks of ATV/UTV operation.

16. Effective Date

This ordinance becomes effective immediately upon passage by the County Board of Supervisors and publication.

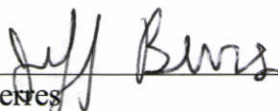
Respectfully submitted this 15 day of March, 2016.

**Dodge County Highway Committee:**

  
\_\_\_\_\_  
Harold Johnson

  
\_\_\_\_\_  
William Muche

Chester Caine  
  
\_\_\_\_\_  
Randy Grebel

  
\_\_\_\_\_  
Jeff Berres

Enacted and approved this 15 day of March, 2016.

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Russell Kottke, Chairman  
Dodge County Board of Supervisors

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Karen J. Gibson, County Clerk